

AGENDA
REGULAR PLANNING COMMISSION MEETING
August 13, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
5. Building Permits for July 2019 pg. 1-3
6. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. July 9, 2019 pg. 4-6
7. DISCUSSION ITEM:
 - A. Proposed Ordinance changes – Outdoor Storage pg. 7-11
8. NOTE COUNCIL MINUTES:
 - A. July 11, 2019 pg. 12-14
 - B. July 18, 2019 pg. 15-16
9. PLANNING COMMISSION INPUT
10. ADJOURNMENT

City of Lexington
 Permits Issued & Fees Report - Detail by Address
 Issued Date From: 7/1/2019 To: 7/31/2019
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: Building												
Permit Kind: Commercial New Construction												
Permit Kind: Commercial Remodel												
Permit Kind: Commercial Roofing												
Permit Kind: Commercial Sign - Permanent												
Permit Kind: Residential New Construction												
2019-00051	07/18/2019	9491 DUNLAP AVE	0		1,500.00	71.10	46.22	0.75				118.07
Permit Kind: Residential Repair												
2019-00056	07/29/2019	9075 DUNLAP AVE	0		800.00	55.00	35.75	0.40				91.15
Permit Kind: Residential Roofing												
Permit Kind: Residential Siding												
Permit Type: Building - Totals												
			2	0	2,300.00	126.10	81.97	1.15				209.22
			20	0	475,400.00	7,785.05	4,306.30	238.70	1	2,485.00		15,244.05

Permit Type: Mechanical												
Permit Kind: Commercial New Construction												
Permit Kind: Commercial Remodel												
Permit Kind: Residential Remodel												
2019-00060	07/30/2019	8807 DUNLAP AVE	0			40.00		1.00				41.00
2019-00061	07/30/2019	8807 DUNLAP AVE	0			40.00		1.00				41.00
2019-00052	07/18/2019	9217 HAMLINE AVE	0			40.00		1.00				41.00
2019-00049	07/02/2019	8942 SYNDICATE AVE	0			140.00		1.00				141.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: Mechanical												
Permit Type: Mechanical - Totals												
	Period		4	0	260.00	260.00		4.00				264.00
	YTD		14	0	2,073,940.00	41,946.80	26,966.42	950.69				69,863.91
Permit Type: Other												
Permit Kind: Residential Roofing												
2019-00057	07/30/2019	8820 GRIGGS AVE		0		145.00		1.00				146.00
Permit Type: Other - Totals												
	Period		1	0	145.00	145.00		1.00				146.00
	YTD		1	0	145.00	145.00		1.00				146.00
Permit Type: Plumbing												
Permit Kind: Commercial New Construction												
Permit Kind: Commercial Remodel												
Permit Kind: Residential Remodel												
2019-00048	07/01/2019	8840 PASCAL AVE		0		40.00		1.00				41.00
Permit Type: Plumbing - Totals												
	Period		1	0	40.00	40.00		1.00				41.00
	YTD		13	0	1,965,772.00	39,886.44	25,562.19	901.60				66,579.23
Permit Type: Zoning												
Permit Kind: Residential Driveway												
Permit Kind: Residential Fence/Wall < 6 FT												
2019-00053	07/22/2019	9500 GRIGGS AVE		0		60.00						60.00
2019-00050	07/16/2019	3800 LOVELL RD		0		60.00						60.00
2019-00059	07/30/2019	9232 RYAN PL		0		60.00						60.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Zoning - Totals													
	Period		3	0		180.00							180.00
	YTD		9	0		540.00							540.00
Report Total													
	Period		11	0	\$2,300.00	751.10	81.97	7.15		1	2,485.00		840.22
	YTD		57	0	\$4,515,112.00	90,303.29	56,834.91	2,091.99					152,373.19

**MINUTES
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
July 9, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER PUBLIC HEARING

A. Roll Call: Vice Chairperson Vanderbloomer, Commissioners Bautch, Koch, Murphy, and Thorson

Chairperson Vanderbloomer called to order the Public Hearing on July 9, 2019 at 7:00 p.m. Commissioners Present: John Bautch, Michelle Koch and Gloria Murphy. Excused Absence: Ron Thorson. Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Janson and Claire Michelson, MSA Consultants.

Public Hearing the purpose of the Public Hearing is to take comments on the draft 2040 Comprehensive Plan

Chris Janson, Planner for MSA Consultants, provided an overview of the final draft of the 2040 Comprehensive Plan and the approval process.

Vanderbloomer asked if the website solicited any comments from citizens on the plan. Janson stated that the website didn't generate any comments, although there were comments made by Anoka County on the plan.

Discussion ensued about the full approval process for the plan that Janson discussed with the Commission.

No citizens were present to provide comments on the 2040 Comprehensive Plan

2. ADJOURNMENT PUBLIC HEARING

Bautch made a motion to adjourn the Public Hearing at 7:08 p.m. Murphy seconded the motion. Motion carried 5-0.

MINUTES
REGULAR PLANNING COMMISSION MEETING
July 9, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

3. CALL TO ORDER

- B. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on July 9, 2019 at 7:08 p.m. Commissioners Present: John Bautch, Michelle Koch and Gloria Murphy. Excused Absence: Ron Thorson. Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Janson and Claire Michelson, MSA Consultants.

4. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Bautch made a motion to approve the agenda as typewritten. Koch seconded the motion. Motion carried 5-0.

6. LETTERS AND COMMUNICATION

- A. Building Permits for June 2019

Some discussion on permits issued to Landings of Lexington

7. APPROVAL OF PLANNING COMMISSION MINUTES

- A. June 11, 2019

Murphy made a motion to approve the June 11, 2019 minutes. Koch seconded the motion. Motion carried 5-0.

8. DISCUSSION ITEM:

- A. Recommendation to City Council to approve 2040 Comprehensive Plan

Bautch made a motion to recommend to the City Council the approval of the 2040 Comprehensive Plan. Koch seconded the motion. Motion carried 5-0.

- B. Discuss Proposed Ordinance Changes – Outdoor Storage

Attorney Glaser provided an overview of the proposed changes to the outdoor storage ordinance. Glaser stated that he has arranged the proposed regulations in a manner that all the provisions will be located in two locations in the ordinance book, as opposed to several locations, as it currently exists. Discussion ensued.

Petracek stated he believed Glaser is on the right track simplifying the regulations for ease of enforcement by having them placed in chart format in the zoning regulations. Discussion ensued.

Vanderbloomer recommended tabling this item so that the Planning Commission can have more time to review the regulations for further discussion at the next meeting. The consensus was to table the items for further review.

No action was taken.

Vanderbloomer asked to table this

9. NOTE COUNCIL MINUTES:

- A. June 6, 2019**
- B. June 20, 2019**

Some discussion was had on the Citizens Forum at the June 20th meeting regarding organized waste hauling.

10. PLANNING COMMISSION INPUT

No input from the Planning Commission

11. ADJOURNMENT

Bautch made a motion to adjourn at 8:07 p.m. Koch seconded the motion. Motion carried 5-0.

Memorandum

TO: Planning & Zoning Commission
FROM: Kurt Glaser, City Attorney
DATE: 06/28/2019
RE: Proposed Ordinance Changes
Outdoor Storage

SUMMARY: These proposed changes organize two classifications for Exterior Storage (for Commercial Property) and Outside Storage (for Residential Property). These changes also redefine Recreational Vehicles, Trailers and Fish Houses, and exempt them from parking on hard and dust-free surfaces.

The text changes are underlined. Deleted text is crossed-out (*example*).

Chapter 11.02, Definitions:

NOTE, THE TERM "OUTDOOR STORAGE" HAS BEEN REMOVED FROM THE CHAPTER 11 AND IS NOT USED ANYWHERE ELSE IN THE CODE. REFERENCES USING THE TERM "OUTDOOR STORAGE" HAVE BEEN CHANGED TO "EXTERIOR STORAGE". "OUTSIDE STORAGE" IS USED IN CHAPTER 15.

~~"Outdoor Storage" - The storage of any goods, junk, equipment, wood, trailers, material, merchandise, supplies or vehicles not fully enclosed in a building for more than twenty four hours.~~

"Exterior Storage" - The storage of goods, materials, equipment, manufactured products and similar items not fully enclosed by a building.

SECTION 11.60. PERFORMANCE STANDARDS.

Any item outside of a principal or accessory structure is allowable as either an Accessory Use or Conditional Use in each land use district. "Exterior storage" as set forth in Chapter 11, shall govern business and multiuse districts. "Outside storage" as set forth in Chapter 15, shall govern residential district.

Subd. 12. Exterior Storage.

- A. All materials and equipment shall be stored within a building or fully screened by fencing from adjacent properties and the street, except for the following: clothes lines, recreational equipment, patio furniture, patio furniture, firewood and operable and currently licensed automobiles and trucks weighing not more than one ton.

- B. In non-residential and multiuse districts, all materials, equipment, and items shall be stored within a building or fully screened from adjacent properties and the street. The exceptions are: (1) merchandise being displayed for immediate sale; (2) materials and equipment currently being used for construction on the premises; (3) merchandise located on service station pump islands.
- C. In non-residential district, up to three commercial vehicles such as delivery and service trucks up to 12,000 pounds of gross weight may be parked without screening if such vehicles relate to the principal use. Construction equipment, trailers, and vehicles over 12,000 pounds shall require screening.

NOTE, SUBDIVISION 14 IS DELETED AND MOVED TO CHAPTER 15.

~~**Subd. 14. Parking or Storage of Motor Home or Travel Trailer.** *One travel trailer, motor home, camper, or similar vehicle may be parked or stored on a residential site when used by the family residing in the dwelling on such site. Such vehicles or items shall have affixed thereto current registration or license plates as required by law and shall be stored so that same shall meet all minimum side, front and rear yard setback requirements of the residential district of this Chapter and such parking or storage shall otherwise meet all other requirements of any other City Code provision and State laws. None of such parked or stored vehicles or items shall be connected to any water or sewage disposal system on said residential property where same is so parked or stored.*~~

SECTION 15.102. DEFINITIONS.

Subd. 1. Definitions. The following definitions shall apply in the interpretation and enforcement of this Chapter.

- A. **“Recreational vehicle”** – The following are considered Recreational Vehicles:
 - a. Motor vehicles and trailers which include living quarters designed for temporary accommodation; or,
 - b. Mobile vehicles used for recreational purposes capable of being towed or being self-propelled, including but not limited to boats, watercraft, snowmobiles, or all-terrain vehicles.
 - c. A recreational vehicle does not include a manufactured home, construction trailer, or any other vehicle or trailer designed for permanent habitation as evidenced by its capability for a permanent connection to a water, sewer or electricity service.
- B. **“Trailer”** - an unpowered vehicle capable of being towed by another.
- C. **“Fish house”** - A shelter, generally used for ice fishing or fish spearing, commonly known as an ice shelter, dark house, fish house, or wheelhouse.

otherwise requiring a license from the State. These shelters include any shelter ever licensed for use when taking fish from public waters. Once any structure or shelter is licensed by the State for use as a fish house, it is thereafter designated to be a "fish house" under this definition.

SECTION 15.103. GENERAL REQUIREMENTS.

Subd. 1 (F) [GOVERNING RESIDENTIAL PROPERTY]

Outside Storage. Where allowed in a zoning district, the outside storage of materials, equipment or other personal property on or adjacent to any building property shall conform to the following:

1) All materials, equipment or other personal property shall be stored within a building or fully screened by fencing from adjacent properties and the street, except for the following: clothes lines, recreational equipment, patio furniture, firewood and operable, ~~and~~ currently licensed automobiles and trucks weighing not more than one ton, and those other exceptions defined in subsection 3 (below).

2) No commercial vehicles of over one (1) ton capacity or commercial trailers shall be parked or stored in any residential district except when loading, unloading or rendering a service. All vehicles equipped with truck parking permits shall be exempt.

3) The outside storage of one boat, unoccupied boat trailer, unoccupied trailer with a maximum gross weight of 3,000 pounds, fish house, or recreational ~~camping~~ vehicle as defined in Section 9.03 of this code, is permissible in the following areas:

(a) Rear yard at least ten (10) feet from the rear property line.

(b) Side yard at least five (5) feet from the side property line.

(c) Front yard at least ten (10) feet from the back curb line on a driveway surface.

(d) In no case shall boats, unoccupied boat trailers, unoccupied trailers with the maximum gross weight of 3,000 pounds or recreational camping vehicles be parked to cause a safety hazard due to poor traffic sight distance or inaccessibility to properties by emergency vehicles or persons.

(e) All trailers stored pursuant to this section may not be used to store materials and equipment on or about the trailer, with the exception that boat trailers may store a boat intended for use with the trailer.

4) The outside storage of boats, trailers, fish houses, and recreational vehicles defined in this subsection are:

(a) Not required to be parked, stand or operate only on a hard and dust-free surface when parked in a rear or side yard, as otherwise required by Section 11.60, subdivision 22 (H).

(b) Shall have affixed thereto current registration or license plates as required by law and shall be stored.

(c) Shall not be connected to any water or sewage disposal system.

5) The outside storage of firewood shall be restricted to the inside or rear yards provided it is no closer than five (5) feet to any property line. Such wood shall be stacked in a neat, orderly, safe manner. The maximum height allowed is six (6) feet. Storage of firewood in the front yard shall be permitted for loading and unloading on temporary basis only not to exceed five (5) days.

6) For purposes of this section, materials or equipment existing outside of a building for a period greater than 24 hours shall be considered "stored." Stored materials, equipment or personal property shall not be used for human habitation.

NOTE, SECTION 15.103 REQUIRES AN EXCEPTION FROM THE PARKING REQUIREMENT IN SECTION 11.60

Section 11.60 PERFORMANCE STANDARDS

Subd. 22. Parking. H. Design, Maintenance, and Installation. 1) All open off-street parking areas and access to those areas shall be paved and improved with a hard and dust-free surface, **and vehicles shall park, stand or operate only on that surface.**

PROPOSED STORAGE PER DISTRICT

These Accessory and Conditional Uses would be added to the existing Table of Uses.

LAND USE DISTRICT INTENT	USES PERMITTED PRINCIPAL	ACCESSORY	CONDITIONAL
M-1		-No RV, Trailer, or Fish House Storage on property with any commercial use -Outside, RV or Fish House Storage allowed on residential property	Outside or exterior storage on property with any commercial use
M-2		-No RV, Trailer, or Fish House Storage on property with any commercial use -Outside, RV or Fish House Storage allowed on residential property	Outside or exterior storage on property with any commercial use
B-1		-No RV, Trailer, or Fish House Storage	Outside or exterior storage
B-2		-No RV, Trailer, or Fish House Storage	Outside or exterior storage
B-3		-No RV, Trailer, or Fish House Storage	Outside or exterior storage
B-4		-No RV, Trailer, or Fish House Storage	Outside or exterior storage
B-5		-No RV, Trailer, or Fish House Storage	Outside or exterior storage
R-1		Outside, RV, Trailer, or Fish House Storage	
R-2		-Outside Storage -No RV, Trailer, or Fish House Storage	
R-3		-Outside Storage -No RV, Trailer, or Fish House Storage	
R-3		-Outside Storage -No RV, Trailer, or Fish House Storage	
R-4		-Outside Storage -No RV, Trailer, or Fish House Storage	
R-5		-Outside Storage -No RV, Trailer, or Fish House Storage	

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JULY 11, 2019 – 7:00 P.M.
9180 LEXINGTON AVENUE**

- 1. CALL TO ORDER:** – Mayor Kurth
 - A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Vice Mayor Hughes called to order the Regular City Council meeting for July 11, 2019 at 7:00 p.m. Councilmember's present: Devries and Murphy. Excused Absences: Kurth and Harris. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Jan Phillips, Citizen.

- 2. CITIZENS FORUM**

No citizens were present to discuss items not on the agenda

- 3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

Councilmember Devries made a motion to approve the amended agenda as typewritten. Councilmember Murphy seconded the motion. Motion carried 3-0.

- 4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Murphy) – *No report given*
- B. Cable Commission (Councilmember Murphy) – *No report given*
- C. City Administrator (Bill Petracek) – *No report given*

Choose a building block.

- 5. LETTERS AND COMMUNICATIONS:**

- A. Eagle Building Company – Monthly progress report – Landings of Lexington – June 2019
- B. Thank you letter – Love To Grow On Child Care
- C. Centennial Lakes Police Department Media Report - June 12-18, 2019

No discussion on Letters and Communications

- 6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:

Council Meeting – June 20, 2019

B. Recommendation to Approve Claims and Bills:

Check #'s 13618 through 13619
Check #'s 45003 through 45050
Check #'s 45051 through 45096
Check #'s 12691 through 12703

Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 5-0.

7. ACTION ITEMS:

A. Discuss Resolution NO. 19-14 – Jackson Avenue Street
Improvements/Jackson Avenue Survey Results

Petracek gave a brief overview of the survey results from the Jackson Ave. residents.

Devries asked City Engineer Winter about the existing curb on Jackson Ave. Winter stated it is bituminous curb and if a mill and overlay is approved, they would mill off the asphalt up to the curb. Devries also asked about standing water on Jackson Ave. Winter stated that a Mill and Overlay would fix the problem in the fact that the potholes on the road would be gone.

Winters explained to the Council that even though a total reconstruction of the street is being considered, he is still recommending a mill & overlay because of the 60 year life span of the existing road and the Council would be cutting the lifespan short if a full reconstruction was considered at this point. Discussion ensued.

Jan Phillips, 9127 Jackson Ave, explained that she had emailed the Mayor and he was going door-to-door to talk to each resident and asked for those results. Petracek stated the Mayor had spoken with 10 residents, but as far as the conversations he had with each resident, Petracek didn't have those details. Discussion ensued.

Councilmember Devries made a motion to approve Resolution 19-14 Jackson Avenue Street Improvements. Councilmember Murphy seconded the motion. Motion carried 3-0.

B. Recommendation to approve 2020 North Metro Telecommunications
Commission Budget

Councilmember Murphy made a motion to approve the 2020 North Metro Telecommunications Commission Budget. Councilmember Devries seconded the motion. Motion carried 3-0.

C. Recommendation to approve Business License Renewals

Councilmember Murphy made a motion to approve business license renewals. Councilmember Devries seconded the motion. Motion carried 3-0.

8. MAYOR AND COUNCIL INPUT

No input Vice Mayor Hughes or City Council

9. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:15 p.m. Councilmember Murphy seconded the motion. Motion carried 3-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JULY 18, 2019 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for the City of Lexington at 7:00 pm of July 18, 2019. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Chris Janson and Claire Michaelson, MSA Consultants.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as amended. Councilmember Murphy seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATIONS:

- A. City Report – June 2019
B. North Metro TV – June 2019 Update
C. Planning & Zoning meeting minutes – July 9, 2019
D. Centennial Lakes Police Department Media Reports

- 6-19- through 7-9-2019

No discussion on Letters and Communications

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – *July 11, 2019 will be presented at the August 1, 2019 for approval*
- B. Recommendation to Approve Claims and Bills:
Check #'s 13620 through 13621
Check #'s 45097 through 45149

Check #'s 12709 through 12723

Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 5-0.

6. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 19-15 A Resolution Approving the 2040 Comprehensive Plan and Authorizing Its Submittal To the Metropolitan Council For Review

Chris Janson, MSA Consultants, provided an overview of the final draft of the Lexington 2040 Comprehensive Plan. He discussed the process of submitting the final draft to the Metropolitan Council for their 30-day review of the plan and then the Council would approve the final plan following the Met Council's review and changes. Discussion ensued.

Councilmember Hughes made a motion to approve Resolution NO. 19-15 A Resolution Approving the 2040 Comprehensive Plan and Authorizing Its Submittal To the Metropolitan Council For Review. Councilmember Devries seconded the motion. Motion carried 5-0.

7. MAYOR AND COUNCIL INPUT

Mayor Kurth thanked Vice Mayor Hughes for filling in for him at the last meeting.

8. ADMINISTRATOR INPUT

Petracek stated he would be taking the first week in August off. Discussion ensued.

9. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:06 p.m. Councilmember Harris seconded the motion. Motion carried 5-0.

/mv