

**AGENDA**  
**REGULAR PLANNING COMMISSION MEETING**  
**April 11, 2017 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER
  - A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
  - A. Building Permits for March 2017 pg. 1-2
5. APPROVAL OF PLANNING COMMISSION MINUTES
  - A. March 14, 2017 pg. 3-4
6. DISCUSSION ITEM: **PUBLIC WORKSHOP** pg. 5
  - A. Comprehensive Planning 101
  - B. Overview of Lexington's Comprehensive planning Process and Metropolitan Councils Thrive 2040 Requirements
  - C. Existing Conditions Overview
  - D. Overview of existing plans
  - E. SWOT Analysis-Discuss Strengths, Weakness, Opportunities and Threats
    - Mobility
    - Development
    - Beautification
7. NOTE COUNCIL MINUTES:
  - A. March 2, 2017 pg. 6-8
  - B. March 16, 2017 pg. 9-11
8. PLANNING COMMISSION INPUT
9. ADJOURNMENT



City of Lexington  
Permits Issued & Fees Report - Detail by Address  
Issued Date From: 3/1/2017 To: 3/31/2017  
Permit Type: All Property Type: All Construction Type: All  
Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
<b>Permit Type: Building</b>													
<b>Permit Kind: Commercial Remodel</b>													
<b>Permit Kind: Commercial Sign - Permanent</b>													
2017-00010	03/28/2017	9175 S SERVICE DR	0		5,975.00	164.52	106.94	2.99					274.45
<b>Permit Kind: Residential New Construction</b>													
2017-00012	03/14/2017	9321 RYAN PL	0		8,000.00	201.28	130.83	4.00					336.11
<b>Permit Kind: Residential Remodel</b>													
2017-00013	03/17/2017	8840 ARONA AVE	0		8,900.00	219.66	142.78	4.45					366.89
<b>Permit Type: Building - Totals</b>													
Period			3	0	22,875.00	585.46	380.55	11.44					977.45
YTD			6	0	161,775.00	2,340.46	1,521.31	80.89					3,942.66
<b>Permit Type: Fire</b>													
<b>Permit Kind: Commercial Fire Alarm</b>													
<b>Permit Type: Fire - Totals</b>													
Period			0										
YTD			1	0	1,200.00	59.07		0.60					59.67
<b>Permit Type: Mechanical</b>													
<b>Permit Kind: Commercial Remodel</b>													
<b>Permit Kind: Public Remodel</b>													
2017-00016	03/23/2017	9180 LEXINGTON AVE	0										

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Mechanical - Totals													
	Period		1	0									
	YTD		2	0	24,000.00	480.00	312.00	12.00					804.00
Permit Type: Plumbing													
Permit Kind: Commercial Remodel													
Permit Kind: Residential Repair													
Permit Type: Plumbing - Totals													
	Period		0										
	YTD		2	0	40,000.00	840.00		21.00					861.00
Permit Type: Zoning													
Permit Kind: Commercial Sign - Permanent													
2017-00007	03/07/2017	9300 LEXINGTON AVE		0		50.00							50.00
Permit Type: Zoning - Totals													
	Period		1	0									
	YTD		1	0		50.00							50.00
Report Total													
	Period		5	0	\$22,875.00	635.46	380.55	11.44					1,027.45
	YTD		12	0	\$226,975.00	3,769.53	1,833.31	114.49					5,717.33

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**March 14, 2017 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

*Chairperson Olsson called to order the Regular Planning Commission meeting on March 14, 2017 at 7:01 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Ron Wasmund, Building Official; Chris Janson, MSA Consultants.*

2. CITIZENS FORUM

*No citizens were present to address the Commission*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- a. Building Permits for: January 2017
- b. Building Permits for: February 2017

*Some discussion about the Shape Me Fitness building permit*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. January 10, 2017

*A motion was made by Vanderbloomer to approve the January 10, 2017 Planning Commission with a change to the title from "agenda" to "minutes". The motion was seconded by O'Neill. Motion carried 5-0.*

6. DISCUSSION ITEM:

- A. Begin discussion on 2040 Comprehensive Plan

*Chris Janson, MSA Consultants, kicked off discussions on the City of Lexington's 2040 Comprehensive Plan. Mr. Janson provided the Planning Commission a PowerPoint presentation breaking down the process of developing the new Comprehensive Plan.*

*Janson asked the Commission if they wanted to hold the public workshop and SWOT analysis at the April 11th P & Z meeting. Discussion ensued.*

*The consensus of the Commission was to hold the Comprehensive Plan public workshop and SWOT analysis at the April 11th meeting.*

*Janson asked the Commission to review the proposed survey to the citizens and provide comments to the city administrator for the next meeting. Discussion ensued.*

*Olsson asked that the Comprehensive Plan public workshop and SWOT analysis be the only item on the April agenda. Discussion ensued. Petracek stated that he would make that happen.*

B. Section 11.34. Dimensional Requirements

*Attorney Glaser provided an explanation for discussion to the edits that he was directed to provide to Section 11.34 Dimensional Requirements. Discussion ensued.*

*The Commission discussed minimum rear yard set-back requirements within an R-4 zone and accessory structures. Discussion ensued.*

*Attorney Glaser would revise the chart for the May meeting.*

7. NOTE COUNCIL MINUTES:

- A. January 5, 2017
- B. January 19, 2017
- C. February 2, 2017
- D. February 16, 2017

*No discussion on Council minutes*

8. PLANNING COMMISSION INPUT

*Chairperson Olsson discussed dumpster in driveway at 9270 Dunlap Ave.  
Commissioner Thorson discussed dirt and rock piles at the corner of Albert and S. Hwy Drive*

9. ADJOURNMENT

*Bautch made a motion to adjourn at 8:55 p.m. The motion was seconded by Olsson.  
Motion carried 5-0.*

# PUBLIC WORKSHOP

# 04.11.2017

## LEXINGTON *Minnesota* 2040 Comprehensive Plan



**TIME** 7:00PM to 8:00PM

**LOCATION** Lexington City Hall

## LEXINGTON COMPREHENSIVE PLAN

The consulting firm MSA Professional Services Inc. is working with the City of Lexington to complete all aspects of a comprehensive plan update. MSA will be facilitating a public workshop at the regularly scheduled Planning and Zoning Meeting at the Lexington City Hall 9180 Lexington Avenue on April 11th at 7:00pm. Please join us to give your input and insight regarding the City of Lexington's future.



For project updates please visit the project website at:

[www.lexington2040plan.com](http://www.lexington2040plan.com)

Project survey is located at:

<https://www.surveymonkey.com/r/lexington2040survey>

LEXINGTON  
*Minnesota*

**Unapproved minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 2, 2017 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

*Mayor Kurth called to order the Regular City Council meeting for March 2, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Gary Grote, Fire Chief; Mark Vanderbloomer, Assistant Fire Chief; Erik Edwards, Fire Lieutenant; Pat Zeitner, Quad Press Reporter; Custom Fire Representative.*

**2. CITIZENS FORUM**

*No citizens were present to address the council*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*A motion was made by Councilmember Harris to approve the agenda as typewritten. The motion was seconded by Councilmember Murphy. Motion carried 5-0.*

**4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Harris) – *Councilmember Harris reported that there would be no meeting until March*
- B. Cable Commission (Councilmember Murphy) *Murphy explained the upgrades being made at NMTV to provide HDTV. Discussion ensued.*
- C. City Administrator (Bill Petracek) – *Petracek provided an update on the opening of Shape Me Fitness and the potential for an O'Reilly's expansion on Paster Properties. Discussion ensued.*

*Petracek also provided an explanation to a letter received from the Metropolitan Council titled "Ongoing Inflow/Infiltration - I/I Program – Excessive Flow and Work Plan Assignment" He stated that the City of Lexington had opened up a manhole cover to our sanitary sewer system to alleviate some excessive storm water caused by the rainstorms of September 23, 2016. He explained that public works needed to keep this water from flowing into the Circle Pines Sausage Haus to keep the water from causing damage to their meat products – they had few other options but to let the*



*water run into the sanitary sewer system. He added that due to this decision, the City of Lexington received this letter from the Metropolitan Council. Discussion ensued.*

*Attorney Glaser explained that he had had a conversation with the Metropolitan Council staff about the requirement to spend \$244,000 to fix our sewer system as a result of the decision to open the manhole cover. He stated that we had two options: The City could spend the \$244,000 on our sewer system, or option #2, we could put together a work plan providing reasons that we will never open up a manhole cover to drain storm water at that site again. We would need to provide them an explanation as to how we would go about this process. Discussion ensued. Glaser stated we have 60 days to respond to the Met Council's letter with our plan. Petracek stated he would work with staff to put this plan together for the Met Council.*

## **5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Report:
  - 2-9-17 through 2-15-17
  - 2-16-17 through 2-22-17
- B. Rice Creek Watershed District Notice of Public Hearing – March 8, 2017
  - Oasis Pond Iron-Enhanced Sand Filter Project
  - Forest Lake High School Stormwater Reuse Project
- C. Anoka County Parks and Community Services – February Newsletter
- D. Public Notice – February P&Z meeting cancellation
- E. Council Workshop meeting minutes – February 16, 2017

*No discussion on Letters and Communications*

## **6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:
  - Council Meeting – February 16, 2017
- B. Recommendation to Approve Claims and Bills:
  - Check #'s 13508 through 13510
  - Check #'s 41760 through 41812
  - Check #'s 11311 through 11326

*A motion was made by Councilmember Murphy to approve the consent agenda items. The motion was seconded by Councilmember Devries. Motion carried 5-0.*

## **7. ACTION ITEMS:**

- A. Recommendation to approve Single Use Event Permit for City Heat Charities -  
June 4, 2017 Charitable Bike Ride - pending Police and Fire approval

*A motion was made by Councilmember Hughes to approve a single use event permit for City Heat Charities – June 4, 2017 Charitable Bike Ride – pending Police and Fire approval. The motion was seconded by Councilmember Harris. Motion carried 5-0.*

- B. Recommendation to approve Fire Truck purchase of  
Ford 550 /Alum/300G/CPK2 in the amount of \$217,684.75 from the Equipment  
Replacement Fund

*Gary Grote, Fire Chief, explained the need to replace two fire apparatuses – water tanker and grass rig. He added that the proposed apparatus would replace both vehicles. He stated that the department had conducted their due diligence to study the best fire truck to replace the two vehicles by visiting other fire departments and fire truck manufacturers. As a result, they are recommending the purchase of a new mini-pumper fire truck for the price of \$217,000 to be paid for out of the fire department equipment replacement fund. Chief Grote added that he believes they can sell the water tanker and grass rig for a price between \$20,000 and \$40,000. Discussion ensued.*

*A motion was made by Councilmember Devries to approve fire truck purchase of Ford 550/Alum/300G/CPK2 in the amount of \$217,684.75 from the equipment replacement fund. The motion was seconded by Councilmember Murphy. Motion carried 5-0.*

- C. Recommendation to approve Proclamation Declaring March 7, 2017 as  
A Day of Action to End Domestic Violence.

*A motion was made by Councilmember Harris to approve a Proclamation declaring March 7, 2017 as a day of action to end domestic violence. The motion was seconded by Councilmember Devries. Motion carried 5-0.*

## **8. MAYOR AND COUNCIL INPUT**

*Mayor Kurth explained Bingo Bonanza at Cowboy's saloon on march 18th.*

## **9. ADJOURNMENT**

*A motion was made by Councilmember Devries to adjourn the meeting at 7:32 p.m. The motion was seconded by Councilmember Harris. Motion carried 5-0.*

/mv

**Unapproved minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 16, 2017 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

*Mayor Kurth called to order the Regular City Council meeting for March 16, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Excused absence: Mike Murphy. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Pat Zeitner, Quad Press Report.*

**2. CITIZENS FORUM**

*No citizens were present to address the council*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*A motion was made by Councilmember Devries to approve the agenda as typewritten. The motion was seconded by Councilmember Harris. Motion carried 4-0.*

**4. LETTERS AND COMMUNICATIONS:**

- A. Anoka County – Payable 2017/Payable 2018 Taxable Market Value  
Comparison as of 03/02/2017
- B. Anoka County – Anoka County Agricultural Best Management Practices  
Program (AgBMP)
- C. Anoka County – Parks and Community Services Newsletter – March 2017
- D. Centennial Lakes Police Department Media Report 2/23/17 through 3/1/2017
- E. Centennial Lakes Police Department Media Report 3/2/17 through 3/8/2017
- F. Park Board meeting minutes – March 6, 2017

*No discussion on Letters and Communications*

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – March 2, 2017

B. Recommendation to Approve Claims and Bills:

Check #'s 13511 through 13512

Check #'s 41813 through 41864

Check #'s 11340 through 11364

Check #'s 11355 through 11364

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

***A motion was made by Councilmember Harris to approve the consent agenda items. The motion was seconded by Councilmember Hughes. Motion carried 4-0.***

**6. ACTION ITEMS:**

A. Memorandum of Understanding – Centennial Lakes Little League Association

***A motion was made by Councilmember Harris to approve a Memorandum of Understanding with Centennial Lakes Little League Association. The motion was seconded by Councilmember Devries. Motion carried 4-0.***

B. Well house payment #2 request from Municipal Builders, Inc. in the amount of \$133,199.31

***A motion was made by Councilmember Hughes to approve Well house payment #2 from Municipal Builders, Inc. in the amount of \$133,199.31. The motion was seconded by Councilmember Harris. Motion carried 4-0.***

C. Discuss Park Board recommendation to sell DuWayne property

***Chris Galiov, Finance Director, provided an explanation to the Park Board's recommendation to sell DuWayne property and to no longer consider it for development as a park. Discussion ensued.***

***Councilmember Hughes asked how big the property was. Galiov stated it is 0.46 acres of land. Discussion ensued.***

***Attorney Glaser explained that if the property is dedicated to be a park we may have to give it back to the owner. He added that he would be at Anoka County in the morning and would do a property search to make sure there are no strings attached to the land sale.***

***A motion was made by Councilmember Devries to accept the recommendation of the Park Board to sell DuWayne Property. The motion was seconded by Councilmember Harris. Motion carried 4-0.***

## **7. MAYOR AND COUNCIL INPUT**

*Mayor Kurth discussed the Pot-of-Gold Bingo Bonanza at Cowboy's Saloon. Discussion ensued.*

## **8. ADMINISTRATOR INPUT**

*Petracek informed the Council that employee health insurance was only increasing 6% for the coming year. He also informed them of the upcoming audit. Discussion ensued.*

## **9. ADJOURNMENT**

*A motion was made by Councilmember Devries to adjourn the meeting at 7:15 p.m. The motion was seconded by Councilmember Hughes. Motion carried 4-0.*

