

**CITY OF LEXINGTON  
REGULAR PARK BOARD MEETING MINUTES  
February 1, 2016 – 6:30 P.M.  
9180 Lexington Avenue  
Lexington, MN 55014**

**1. CALL TO ORDER**

A. Roll Call: Chairperson Mitlyng, Commissioners Ames, Hylton, Koch, Harris  
*Chairperson Mitlyng called to order the Regular Park Board Meeting of the City of Lexington of February 1, 2016. Commissioners Present: Ames, Koch and Harris. Excused: Hylton. Also Present: Finance Director Meyer and Councilmember Liaison DeVries.*

**2. CITIZENS FORUM**

*No one wished to address the park board.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Motion was made by Commissioner Ames, seconded by Commissioner Koch, to approve the agenda as presented. Motion carried. Passed unanimously.*

**4. LETTERS AND COMMUNICATION**

A. Signed Memorandum of Understanding with Centennial Lakes  
Little League

**5. APPROVAL OF PARK BOARD MINUTES**

A. January 4, 2016  
*Motion was made by Commissioner Koch, seconded by Commissioner Harris, to approve the Park Board Minutes of January 4, 2016. Motion carried. Passed unanimously.*

**6. ACTION ITEMS:**

A. Park Masterplan Updates  
Engineering Construction Documents

*Finance Director Meyer presented a preliminary drawing from MSA showing the updates to DuWayne Park. Sarah McDonald, MSA, would like to get design elements verified before she begins on the Construction Documents for the park infrastructure.*

*It was noted that there was not a park light shown on the plan. Members asked if shelter lights could be added that would stay on permanently as a safety feature. Shelter lights instead of a standard pole light would ensure that the lighting would not interfere with the neighboring residents.*

*It was also requested that the drinking fountain be moved closer to the community gardens so it can also service the gardens.*

*Finance Director Meyer will contact the engineer with the Park Board requests.*

#### Grant Proposals

*Finance Director Meyer stated that without construction documents it was difficult to write grant proposals because the scope of work and cost has yet to be defined.*

#### Concession and Storage Facilities

*The concession and storage facilities at Memorial Park will not be addressed in 2016. The State High School softball tournament will take place for the first time and it is unknown how this event will impact the park. Once it has been determined how the tournament will work, coordination efforts for park improvements between Centennial Lakes Little League, Summer Fun Program, and State High School tournament can begin.*

#### B. Fire Station Planter

*Finance Director Meyer stated that she has been contacted by the Project Engineer for the Fire Station Renovations and the planting area will be corrected in the spring.*

#### **7. NOTE COUNCIL MINUTES:**

A. January 7, 2016

#### **8. PARK BOARD INPUT**

*None.*

#### **9. ADJOURNMENT**

*Motion was made by Commissioner Harris, seconded by Commissioner Koch, to adjourn the Regular Park Board Meeting of February 1, 2016. Motion carried. Passed unanimously.*