

**CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JULY 2, 2014 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER:** – Mayor Pitchford

A. Roll Call - Council Members: Bailey, Hughes, Payment, Plasch  
*Mayor Pitchford called to order the Regular Council meeting of the City of Lexington of July 2, 2014 at 7:00 p.m. Councilmember's present: Hughes, Payment, Bailey, and Plasch. Also Present: Bill Petracek, City Administrator; Tina Northcutt, Accounting Coordinator; Paul Floyd, Employment Attorney; Chad Payment.*

**2. CITIZENS FORUM**

*No member of the public provided discussion.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Motion was made by Councilmember Payment, seconded by Councilmember Hughes to approve the agenda as presented. Passed unanimously. Motion carried 5-0.*

**4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Plasch) – *Plasch stated the July Airport meeting was cancelled, but will resume in August*
- B. Cable Commission (Councilmember Payment) – *Payment stated the Cable Commission has been working on the 2015 budget, which is on the agenda for approval.*
- C. City Administrator (Bill Petracek) – *Petracek stated the employee yearly evaluations were complete; he also provided an update on the Lake Drive construction project with Anoka County.*

**5. LETTERS AND COMMUNICATIONS:**

- A. Council Workshop meeting minutes – June 19, 2014
- B. Park Board meeting minutes – June 2, 2014
- C. Rice Creek Watershed District – Notice of Annual Public Information Meeting on July 9, 2014
- D. Anoka County Solid Waste Abatement – 2014 Recycling Awards

*No discussion or action taken*

**Consent Agenda:**

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – June 19, 2014
- B. Recommendation to Approve Claims and Bills:  
Check #'s 13264 through 13271  
Check # 38509  
Check #'s 38510 through 38549
- C. Recommendation to approve Business Licenses

*Motion was made by Councilmember Plasch, seconded by Mayor Pitchford to approve the consent agenda. Passed unanimously. Motion carried 5-0.*

**Action Items:**

**7. ACTION ITEMS:**

- A. City Hall Parking Lot Overlay / City Hall Landscape Project.

*Jim Fischer was present to provide an overview of the City Hall parking lot overlay project. Discussion ensued.*

*Motion was made by Councilmember Bailey, seconded by Councilmember Hughes to accept the bid from Paragon Company for the base bid and alternate bid not to exceed \$18,295 for the city hall parking lot overlay/city hall landscape project. Passed unanimously. Motion carried 5-0.*

- B. Recommendation to approve Purchase of Used Asphalt Roller from City  
of Circle Pines for a cost not to exceed \$1500.00.

*Motion made by Mayor Pitchford, seconded by Councilmember Plasch to approve the purchase of a used asphalt roller from the City of Circle Pines for a cost not to exceed \$1,500. Passed unanimously. Motion carried 5-0.*

- C. Recommendation to approve MSA Master plan Proposal for Memorial Park  
and DuWayne Park not to exceed \$20,000.00.

*Motion made by Councilperson Bailey, seconded by Councilmember Plasch to approve the MSA master plan proposal for Memorial Park and DuWayne Park not to exceed \$20,000. Passed unanimously. Motion carried 5-0.*

- D. Approval of 2015 North Metro Telecommunications Budget.

*Motion made by Councilperson Payment, seconded by Councilmember Bailey to approve the 2015 North Metro Telecommunications Budget. Passed unanimously. Motion carried 5-0.*

E. Recommendation to approve creation of Finance Officer position

*Motion made by Councilperson Bailey, seconded by Councilmember Hughes to approve the creation of Finance Director Job description and position. Passed unanimously. Motion carried 5-0.*

F. Recommendation to approve Employment contract of Tina Northcutt as Finance Officer effective July 13, 2014

*Motion made by Councilperson Bailey, seconded by Councilmember Hughes to approve the employment contract of Tina Northcutt as Finance Director effective July 13, 2014. Passed unanimously. Motion carried 5-0.*

## **8. MAYOR AND COUNCIL INPUT**

*Discussion and no action taken.*

## **9. ADJOURNMENT**

*Motion made by Councilmember Payment, seconded by Councilmember Hughes to adjourn the Regular Council meeting of July 2, 2014 @ 7:42 pm. Passed unanimously. Motion carried 5-0.*

*I hereby certify that the July 2, 2014, Regular City Council Minutes as presented, were approved by the Lexington City Council on July 17, 2014.*

*Bill Petracek  
City Administrator*

/mv