**CITY OF LEXINGTON**

**WORKSHOP MINUTES**

**Thursday, September 17, 2015**

**Immediately following Council meeting**

**City Hall**

**1. Call to Order:** Mayor Kurth at 7:56 pm on September 17, 2015

**2. Roll Call:** Present: Devries – Hughes – Payment. Excused absence: Plasch.

Also present: Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Jim Coan, Police Chief; Gary Grote, Fire Chief.

**3. Discussion Items:**

1. CLPD Medical Response

***Chief Coan presented his memo and recommendation regarding the police department responding to non-emergency medical calls in Lexington. Discussion ensued.***

***The consensus of the Council was to focus on educating the public on when to call 911 Police-Fire-EMS. The Council determined the need to place a brochure or pamphlet of some type in the newsletter about when to call 911. Chief Grote would contact Allina EMS to see if they have an existing brochure that the City of Lexington could use to help educate the community on calling a 911.***

***Petracek stated they would bring a sample of the brochure to the next workshop for the Council to review before sending it out to citizens.***

1. Ice Rink Cost Estimates

***Petracek provided an explanation to the Council about the cost estimates for the City to open up the skating rink and maintain it during the winter. Discussion ensued. Mayor Kurth questioned some of the estimated time spent to open the rink and maintain it by the public works department. Petracek stated that the staff tried to capture all of the potential costs that we could think of for the skating rink. Discussion ensued.***

***Mayor Kurth asked if he was the only person wanting the City to take over the skating rink maintenance. The consensus of the Council was that it wasn’t a priority. Petracek stated that the staff would work toward opening the skating rink, but he asked that a seasonal employee be hired to maintain the rink to take the workload away from the full-time employees. Discussion ensued. The consensus was for the City to not take over the skating rink maintenance. Mayor Kurth stated he would talk to the fire department about opening the rink and maintaining I this winter.***

1. Personnel Policy Changes

***Petracek explained that the proposed policy changes to the personnel manual would bring the document into compliance with the new Collective Bargaining Agreement. Discussion ensued.***

1. Salary Increase Request – Election Judges

***Tina Northcutt, Finance Director, explained the proposed salary increases for the City of Lexington election judges. Mayor Kurth stated he feels that the proposed salaries are too large of an increase. Northcutt explained that there are nine election judges, and most of them are from outside the Lexington boundaries. Discussion ensued.***

***Councilmember Hughes stated he didn’t think that anyone working as an election judge is in it for the money, but if the Council approved that proposed salaries, at least Lexington would be competitive with surrounding communities.***

***The consensus was to put this item on the next Council agenda for approval.***

1. Social Media Policy

***Northcutt explained that with all of the City of Lexington’s social media in place – website, Facebook, and Twitter accounts – it is important to have policy in place to regulate it. She stated it is a policy that has been endorsed by the League of Minnesota Cities. Discussion ensued.***

***This item would be placed on the Council agenda for approval.***

**5. Council Input**

***No input***

**6. Staff Input**

***No input***

**7. Adjourn**

***A motion was made by Councilmember Hughes to adjourn at 9:21 p.m. The motion was seconded by Councilmember Devries. Motion carried unanimously 4-0.***