

**CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 19, 2015 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: Devries, Hughes, Payment, Plasch

*Mayor Kurth called to order the Regular Council meeting of the City of Lexington on March 19, 2015 at 7:00 p.m. Councilmember's present: Devries, Hughes, Payment, and Plasch.*

*Also Present: Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Kurt Glaser, City Attorney; and Kaitlin Lochowich, Quad Press.*

**2. CITIZENS FORUM –**

*There were no citizens present to address the Council.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Petracek recommended removing the information reports, as they were added to the agenda by mistake. Glaser stated that representatives Action Item F would not be in attendance; consequently, there would be no need to go into closed session. Discussion ensued.*

*A motion was made by Councilmember Devries to approve the agenda with corrections made to remove the informational reports from the meeting agenda. The motion was seconded by Councilmember Payment. Motion carried unanimously 5-0.*

**4. LETTERS AND COMMUNICATIONS:**

- A. Rice Creek Watershed District – Notice of Public Hearing
- B. Allina Health Emergency Medical Services – Community Report 2014
- C. Office of State Auditor – The Importance of Internal Controls
- D. Board of Appeals and Equalization meeting notice – April 16<sup>th</sup> 7:00 PM
- E. Anoka County – Taxable Market Value Comparison as of 3/3/15
- F. Park Board meeting minutes – March 2, 2015
- G. Public Notice – Closed Executive Session

*Some discussion was had on letters and communications.*

## **Consent Agenda:**

### **5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – March 5, 2015
- B. Recommendation to Approve Claims and Bills:
  - Check #'s 13370 through 13371
  - Check #'s 39337 through 39381
  - VOID # 39335, 39336
  - Check #'s 10258 through 10296
  - Check # 201503
  - Check #'s 10297 through 10319
  - VOID # 10195
- C. Financial Reports
  - Cash Balances - February 2015
  - Fund Summary – Budget to Actual - February 2015

*A Motion was made by Councilmember Payment to approve the items on the consent agenda. The motion was seconded by Councilmember Hughes. Motion carried unanimously 5-0.*

## **Action Items:**

### **6. ACTION ITEMS:**

- A. Recommendation to approve City of Lexington Organizational Chart.

*Petracek explained that the amended organizational chart reflects the new management and staffing structure created when we reorganized the city staff in 2014. Discussion ensued.*

*A motion was made by Councilmember Payment to approve the City of Lexington Organizational Chart. The motion was seconded by Councilmember Hughes. Motion carried unanimously 5-0.*

- B. Recommendation to approve purchase of ESRI for Public Works  
GPS/GIS solution.

*Finance Director Northcutt provided an overview of the need to approve the software for the public works GIS mapping. Councilmember Hughes asked if this item was budgeted for 2015. Northcutt stated that it was not budgeted and it would come from the Capital Improvements – technology funds. Mayor Kurth questioned the cost of subscription and the online service credits. Discussion ensued.*

*A motion was made by Councilmember Devries to approve the purchase of the ESRI for Public Works GPS/GIS solution with the understanding that the annual subscription fee is \$97.00. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.*

C. Discuss Strategic Planning meeting dates.

*A motion was made by Councilmember Devries to approve Tuesday, April 21st from 6:30 to 9:30 p.m. for the City of Lexington Strategic Planning meeting. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.*

D. MSA Professional Services Agreement.

*A motion was made by Councilmember Plasch to approve the MSA Professional Services Agreement. The motion was seconded by Councilmember Devries. Motion carried 5-0.*

E. Discussion with Parkview owners -National Loan Acquisition Company-  
about building permits.

*Attorney Glaser stated that Parkview representatives would not be present for the meeting; they had indicated to Glaser that they would work with staff the following week and that there was no need to go into closed session to discuss this item. Discussion ensued. No action taken.*

F. Ordinance NO. 15-04 An Ordinance Amending Chapter 3; Section  
3.20 – Rules and Regulations Relating to Water Service; SUBD 5.  
Private Water Supplies.

*Attorney Glaser provided an overview of Ordinance NO. 15-04 that would require City of Lexington residents to hook-up to our water system in the event a private water system falls into disrepair that would cost \$500.00 or more to repair the system. Glaser discussed tabling this item since Parkview was willing to work with the City to make the improvements on their water system. Discussion ensued.*

*Mayor Kurth stated he feels that the Council should not table this ordinance and should move forward with adopting it. He added that this ordinance would ensure that the community is providing safe drinking water. Councilmember Devries agreed with Mayor Kurth and stated that this ordinance would show that the City is concerned about the quality of water service provided to Parkview residents. Discussion ensued.*

*Councilmember Hughes talked about the timing of adopting this ordinance. Attorney Glaser provided some insight into the potential lawsuit.*

*Councilmember Devries made a motion to approve Ordinance No. 15-04 – An Ordinance Amending Chapter 3; Section 3.20 – Rules and Regulations Relating to Water Service; SUBD 5. Private Water Supplies. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.*

## 7. MAYOR AND COUNCIL INPUT

*Councilmember Devries asked why the police officers are parking in Bamboo Betty's parking lot at 1:45 a.m. on various evenings. Discussion ensued. Councilmember Devries asked Petracek if he could set-up a ride-along with the Centennial Lakes Police Department on either Friday or*

*Saturday night. He felt that a ride-along would help him understand certain things about how they patrol Lexington. Petracek stated he would take care of that for him. No action was taken.*

**8. CITY ADMINISTRATOR INPUT –**

*Petracek provided an update to the Council on the I-35W north development and redesign process.*

**9. ADJOURNMENT**

*A motion was made by Councilmember Plasch to adjourn the meeting at 7:39 p.m. The motion was seconded by Councilmember Hughes. Motion carried unanimously 5-0.*

*I hereby certify that the March 19, 2015, Regular City Council Minutes as presented, were approved by the Lexington City Council on April 6, 2015.*

*Bill Petracek  
City Administrator*

/bp