**CITY OF LEXINGTON**

**REGULAR COUNCIL MEETING**

**AUGUST 6, 2015 – 7:00 P.M.**

**9180 LEXINGTON AVENUE**

1. **Call to Order:** – Mayor Kurth
   1. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

***Mayor Kurth called to order the Regular Council meeting of the City of Lexington on August 6, 2015 at 7:00 p.m. Councilmember’s present: Devries, Hughes, Payment, and Plasch.***

***Also Present: Tina Northcutt, Finance Director; Kurt Glaser, City Attorney; Chris Olsson, Planning & Zoning Chairperson; Travis Schmid, Public Works.***

1. **Citizens Forum**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

***There were no citizens present to address the Council.***

1. **APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

***A motion was made by Councilmember Plasch to approve the agenda with the change of rescheduling the presentation by Representative Linda Runbeck for August 20. The motion was seconded by Councilmember Payment. Motion carried unanimously 5-0.***

1. **~~PRESENTATION - REPRESENTATIVE LINDA RUNBECK - LEGISLATIVE SESSION UPDATE~~**
2. **INFORMATIONAL REPORTS:**
   1. Airport (Councilmember Plasch) - ***Councilmember Plasch reported that Joe Harris has been replaced by Glen Burke as the new Metropolitan Airport Commission representative. Mr Harris has been contacting tenants to clean up the grounds around their hangers. Reminder about fly-in that will occur Saturday, August 22 from 7:30-4:00 for AOP members and their guests.***

* 1. Cable Commission (Councilmember Payment) - ***Councilmember Payment stated that they have approved the 2016 capital budget for North Metro Telecommunications and the Cable Commission continues to work on the Centurylink franchise agreement.***

1. **LETTERS AND COMMUNICATIONS:**
   1. 2nd Sprinkler System Quote for Fire Station
   2. I-35 W North Corridor Preliminary Design Project – Record of Meeting
   3. Council Workshop meeting minutes – July 16, 2015
   4. Public Notice – Fire Department Picnic – August 2, 2015
   5. Public Notice – Night to Unite – August 4, 2015
   6. Anoka County Parks & Community Services Newsletter

***Councilmember DeVries asked for clarification about the 2nd sprinkler system quote. It was stated that the 2nd quote was part of the council action taken on July 16, 2015.***

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

1. **Consent ITEMS:**
   1. Recommendation to Approve Council Minutes:

Council Meeting – July 16, 2015 **pp. 23-26**

* 1. Recommendation to Approve Claims and Bills: **pp.** **27-48**

Check #’s 13395 through 13396

Check #’s 13397 through 13397

Check #’s 39778 through 39838

Check #’s 10445 through 10462

Check #’s 10463 through 10484

* 1. Financial Reports
* Cash Balances **pp. 49**
* Fund Summary – Budget to Actual **pp. 50-51**
  1. Recommendation to approve Business License Renewals **pp. 52**

***A motion was made by Councilmember DeVries to approve the consent agenda items. The motion was seconded by Plasch. Motion carried unanimously 5-0.***

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

1. **Action ItemS:**
   1. Recommendation to approve Chip & Crack Sealing Quote from Allied Blacktop Company in the amount of $71,700.00

***Mayor Kurth stated that the project had been included in the 2015 budget. Finance Director Northcutt also added that the bid was under the budgeted amount. Northcutt also informed the council that we were awarded $25,907 from the Small Cities Assistance account for 2015 and the funds would be used towards this project.***

***A motion was made by Councilmember Hughes to approve the Chip & Crack Sealing Quote from Allied Blacktop Company in the amount of $71,700.00. The motion was seconded by Councilmember Payment. The motion carried unanimously 5-0.***

* 1. Recommendation to approve Resolution NO. 15-22 A Resolution Authorizing the City of Lexington To Participate In the Minnesota Greenstep Program

***A motion was made by Councilmember Devries to approve Resolution No. 15-22 – A Resolution Authorizing the City of Lexington To Participate In the Minnesota Greenstep Program. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.***

* 1. Recommendation to approve purchase of PermitWorks

***Mayor Kurth wanted clarification that license fees would cover the cost of the software purchase and that inspection fees would cover the costs of the inspector.***

***Councilmember Payment asked how soon before the program would begin and why we were purchasing the software when the building inspector already has the software. Finance Director Northcutt stated that the program would launch within a week with the anticipation of inspections beginning in mid to late September. The purchase of the software was needed because the building inspector did not have the modules necessary to launch the rental inspection program.***

***P & Z Chairperson Olsson asked if the building permit reports that P & Z receive each month would improve. Finance Director Northcutt stated that we would have more options to customize reports for our needs.***

***A motion was made by Councilmember DeVries to approve the purchase of PermitWorks. The motion was seconded by Councilmember Hughes. The motion carried unanimously 5-0.***

* 1. Recommendation to approve Resolution NO. 15-21 A Resolution Accepting A Donation

***A motion was made by Councilmember Hughes to approve Resolution No. 15-21 – A Resolution Accepting A Donation. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.***

* 1. Recommendation to approve Ordinance NO. 15-10 An Ordinance Amending City Code Chapter 11 Regarding Accessory Buildings, Structure, Uses

***City Attorney Glaser provided an overview of proposed Ordinance No. 15-10. Discussion ensued.***

***A motion was made by Councilmember Hughes to approve Ordinance No. 15-10 – An Ordinance Amending City Code Chapter 11 Regarding Accessory Buildings, Structure, Uses. The motion was seconded by Councilmember Plasch. Motion carried unanimously 5-0.***

1. **MAYOR AND COUNCIL INPUT**

***Residents are interested in knowing what is going on behind Northway Shopping Center. Finance Director Northcutt stated that nothing had been submitted to City Hall but that it may be that the lots are being staked based on the approval of the final plat. Attorney Glaser also stated that there is not a plan as of yet for the road to be constructed but that Paster Enterprises is focused on selling the individual sites for development.***

***A huge Thank You to the Mayor and Councilmembers, City Staff, Fire Department, Police Department and Volunteers for the success of the City’s 65th celebration/Night to Unite.***

1. **ADJOURNMENT**

***A motion was made by Councilmember Plasch to adjourn the meeting at 7:29 p.m. The motion was seconded by Councilmember DeVries. Motion carried unanimously 5-0.***

***I hereby certify that the August 6, 2015, Regular City Council Minutes as presented, were approved by the Lexington City Council on August 20, 2015.***

***Tina Northcutt***

***Finance Director***

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