

**AGENDA**  
**CITY OF LEXINGTON**  
**REGULAR COUNCIL MEETING**  
**MARCH 3, 2016 – 7:00 P.M.**  
**9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

**2. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Plasch)  
B. Cable Commission (Councilmember Payment)  
C. City Administrator (Bill Petracek)  
D. Building Official (Ron Wasmund)

**5. LETTERS AND COMMUNICATIONS:**

- |  |                  |
|--|------------------|
| A. Public Notice – Closed Executive Session – March 3, 2016                                      | <b>pp. 1</b>     |
| B. Public Notice – March 17, 2016 Council Workshop meeting rescheduled to March 3, 2016          | <b>pp. 2</b>     |
| C. Council Workshop meeting minutes – February 18, 2016  | <b>pp. 3-4</b>   |
| D. Planning & Zoning meeting minutes – February 9, 2016  | <b>pp. 5-7</b>   |
| E. Circle Pines Mayor Dave Bartholomay – Patriot Ride – July 9, 2016                             | <b>pp. 8</b>     |
| F. North Metro TV – January 2016 Update  | <b>pp. 9-13</b>  |
| G. Forest Lake Area Chamber of Commerce – Lunch with Congressman Tom Emmer, Friday April 1, 2016 | <b>pp. 14-15</b> |

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – February 18, 2016 pp. 16-19
- B. Recommendation to Approve Claims and Bills: pp. 20-28
  - Check #'s 13417 through 13417
  - Check #'s 40488 through 40529
- C. Recommendation to approve Rental Deposit Refunds pp. 29-31

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**7. ACTION ITEMS:**

- A. Recommendation to approve Liquor License application for  
Mr. Arthur's, Inc. DBA Cowboy's Saloon pending successful background  
check conducted by CLPD pp. 32
- B. Recommendation to approve hiring of Firefighter Scott Parenteau  
to the Lexington Fire Department

**8. MAYOR AND COUNCIL INPUT****9. ADMINISTRATOR INPUT****10. CONVENE FOR CLOSED EXECUTIVE SESSION - ATTORNEY  
CLIENT PRIVILEGES MATTERS****11. RECONVENE FROM CLOSED SESSION****12. ADJOURNMENT**

**PUBLIC NOTICE**  
**CITY OF LEXINGTON**  
**COUNTY OF ANOKA**  
**STATE OF MINNESOTA**

**TO WHOM IT MAY CONCERN:**

**Notice is hereby given, the Lexington City Council and the City Administrator will meet in Closed Executive Session with legal counsel for the City, during the Council Meeting on Thursday, March 3, 2016. The Council will convene directly after Administrator Input Input. The Council will re-convene to adjourn the Council meeting directly afterwards. The meeting will take place at Lexington City Hall, Conference Room, 9180 Lexington Avenue, Lexington, MN.**

- **The purpose of this meeting is Attorney Client privileged matters to discuss pending litigation.**

**Mary Vinzant  
Deputy City Clerk**

**POSTED: February 24, 2016**

**PUBLIC NOTICE**

**CITY OF LEXINGTON**  
**COUNTY OF ANOKA**  
**STATE OF MINNESOTA**

**TO WHOM IT MAY CONCERN:**

**Notice is hereby given**, the Regular Lexington Council Workshop Meeting scheduled for Thursday, March 17, 2016 immediately following the Regular Lexington City Council meeting, has been **rescheduled**. The meeting will commence immediately following the Regular City Council meeting, Thursday March 3, 2016 at Lexington City Hall, 9180 Lexington Avenue, Lexington, MN.

Mary Vinzant  
Deputy City Clerk

POSTED: February 22, 2016

**CITY OF LEXINGTON  
WORKSHOP MINUTES  
Thursday, February 18, 2016  
Immediately following Council meeting  
City Hall**

- 1. Call to Order:** Mayor Kurth
- 2. Roll Call:** DeVries – Hughes – Plasch – Payment

*Mayor Kurth called to order the workshop for February 18, 2016 at 8:33 p.m. Councilmember's present: Devries, Hughes, an Payment. Excused Absence: Councilmember Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director.*

**3. Discussion Items:**

A. Discuss Cell Tower Consultant Proposal

*Attorney Glaser provided an update on the cell tower proposals and the cell tower consultant proposals. Glaser stated he contacted three consulting firms that provide appraisals on cell tower technology. He added that their prices varied between \$3,000 and \$5,000. Discussion ensued.*

*This would be put on the next workshop when Glaser has more information to provide to the Council.*

B. Discuss Capital Improvement Plan

*Finance Director Meyer provided an overview of the proposed capital improvements plan through 2019. The Council reviewed each section of the plan. Discussion ensued.*

*Items to be added to the plan: Set money aside for a consultant to give recommendations on our police shared services in 2017 and 2018.*

*The Council would discuss the public works and parks proposed capital improvements plan at the March 3rd workshop.*

**4. Staff Input**

*No staff input*

**5. Council Input**

***No Council input.***

**6. Adjourn**

***Meeting adjourned at 9:27 p.m.***

**Unapproved minutes**  
**REGULAR PLANNING COMMISSION MEETING**  
**February 9, 2016 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

*Chairperson Olsson called to order the Public Hearing on February 9, 2016 at 7:00 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Ron Wasmund, Building Official.*

2. CITIZENS FORUM

*No citizens were present to address the Commission*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Thorson. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for January 2016

*Vanderbloomer asked about the 9100 Avenue commercial renovation. Wasmund explained that it is the cell tower site located in Memorial Park; Verizon Wireless made some upgrades to their cell site. Discussion ensued.*

- B. Letters from residents

*Petracek provided an explanation of the letters received from Rachael Wagner and Doreen Wagner regarding the off-street parking ordinance discussions. Discussion ensued.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. January 20, 2016

*A motion was made by Vanderbloomer to approve the January 20, 2016 Planning Commission minutes. The motion was seconded by O'Neill. Motion carried 5-0.*

6. DISCUSSION ITEM:

C. Discuss Section 11.60 PERFORMANCE STANDARDS - Subd. 22.

Parking – Subsections C (3):C (4) H (1): H(5): H(6).

*Vanderbloomer questioned if the off-street parking areas must be paved and whether the Code currently requires a resident to park on these driveway surfaces. Discussion ensued.*

*O'Neill asked if someone has antifreeze or oil dumped on the driveway, would the property owner need to clean-up the contamination. Wasmund responded by saying if the building inspector sees oil or chemical spilled on the driveway, it would be the responsibility of the property owner to have the soil tested and/or haul the contaminated soil to a landfill. Discussion ensued.*

*Olsson asked Wasmund if they inspect driveways before a permit is approved for construction. Wasmund replied by saying that they generally do inspect the driveway. He added that it isn't part of the State Building Code, but can be part of the performance standards for driveways that would need to be addressed in a permit. Discussion ensued.*

*Wasmund explained to the Commission regarding driveways, is that the challenge in Lexington are the varying lot sizes – large and small – and how do you address the off-street parking. He further explained that the Commission should worry less about the width of the driveway, and let the lot coverage govern the driveway size. Discussion ensued.*

*Olsson brought up the implementation of these driveway and parking standards and providing a reasonable time-frame to comply with the regulations. Wasmund stated that placing a reasonable time-frame to comply is acceptable. Wasmund provided recommendations to assist with compliance – point-of-sale compliance, zoning permit requirement. Discussion ensued.*

*Olsson suggested the end of summer of 2017 to be immediately enforceable; Olsson asked Wasmund if that would be something Inspectron can get done. Wasmund said that is a reasonable timeframe for enforcement.*

*Wasmund suggested an amendment to the language of the ordinance regarding driveway materials. He suggested adding Class 5 or Class 2 product. Discussion ensued. Wasmund also suggested taking crushed concrete out of the ordinance; he feels crushed concrete doesn't create a dust-free material for a driveway – it never compacts appropriately. Discussion ensued.*

*Olsson provided an overview of the discussion: Limit width of the driveway to 24 feet; add Class 5 or Class 2 materials as acceptable materials; delete crushed concrete as an*



*acceptable material. Wasmund also suggested requiring a zoning permit with a low fee. Discussion ensued.*

*Attorney Glaser asked the Commission if they wanted to consider an exemption for low income, elderly, or vets. Petracek replied by saying most of the people that received letters about the public hearing were elderly and low income people and felt that it would make these exemptions difficult to enforce. Discussion ensued.*

*Vanderbloomer stated he feels we can accomplish no front yard parking without requiring an improved driveway with the approved materials. It would be less contentious with the property owner's. Discussion ensued.*

*Attorney Glaser restated the Commission's desires for the off-street ordinance and would work with Ron Wasmund, Building Official, to develop a draft ordinance to bring back for the next meeting.*

*No action was taken.*

D. Discuss Tiny House Neighborhood Requirements

*Olsson made a motion to table the discussion on Tiny House Neighborhood Requirements until the March meeting. Bautch seconded the motion. Motion carried 5-0.*

7. NOTE COUNCIL MINUTES:

A. January 7, 2016

B. January 21, 2016

*No discussion on Council minutes*

8. PLANNING COMMISSION INPUT

*Bautch stated that there are three street lights out of order on Lake Drive. Petracek stated he would let public works know about it.*

9. ADJOURNMENT

*Olsson made a motion to adjourn at 9:18 p.m. The motion was seconded by Vanderbloomer. Motion carried 5-0.*

*Mayor Dave Bartholomay  
Circle Pines, Minnesota*

February 15, 2016

TO: Blaine Mayor Tom Ryan and City Manager Clark Arneson  
Ham Lake Mayor Mike Van Kirk and City Clerk Denise Webster  
Linwood Township Board Chair Phil Osterhus and Clerk Judy Hanna  
Wyoming Mayor Eric Peterson and City Administrator Craig Mattson  
Columbus Mayor Dave Povolny and City Administrator Elizabeth Mursko  
Lino Lakes Mayor Jeff Reinert and City Administrator Jeff Karlson  
Lexington Mayor Mark Kurth and City Administrator Bill Petracek

I am writing to share an exciting opportunity for you to show your support of an important summer event. On July 9<sup>th</sup>, the 2016 Patriot Ride will once again be rolling through each of our communities. The purpose of the event is to recognize the contributions and sacrifices that members of the military and their families make to ensure the freedoms we enjoy. The Patriot Ride is a nonprofit venture that raises money to support Minnesota's military, veterans and their families (more info at [www.patriotride.org](http://www.patriotride.org)).

Last year's Patriot Ride had over 3,500 riders and came through your town. This year's 50 mile route is the same, and the organization is proud to have the support of local police, sheriff and fire services as they help make the ride safe and memorable. As part of a full day of great activities centered at the Key Air facilities at the Anoka County Airport in Blaine, the ride leaves from the Airport, makes a loop through each of our cities, and returns.

We are hoping you would consider helping promote it in your community. Possible ways for you to help include:

- 1) Encourage your citizens to line the shoulders of the route to wave flags and cheer on the over 3,500 riders as they roll through your town.
- 2) Put a story about the upcoming event in your newsletter and on your website. Perhaps suggest that the local newspaper write a story before the event, and then maybe include a photo in a follow-up story.
- 3) Share a link to the Patriot Ride website ([www.patriotride.org](http://www.patriotride.org)) on your website.
- 4) Perhaps suggest to local groups and businesses that they consider sponsoring the event.

I will have the Patriot Ride folks send you a full 'media packet' in the next week or two. It will have details on the approximate time the ride will roll through your town and include contact information if you have any questions.

I know that Circle Pines residents enjoyed cheering on the riders last year. Imagine lining your portion of the ride with kids and families waving flags in support of these riders – it's a real boost for everyone involved!

Thanks for considering this,

  
Mayor Dave Bartholomay  
71 W Golden Lake Road  
Circle Pines, MN 55014  
[davebartholomay@gmail.com](mailto:davebartholomay@gmail.com)

# North Metro TV

January 2016 Update

## Program Production

In December, a total of **91 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **73:15:00 hours of new programming**.

- 48 programs were produced by the public
- 20 programs were produced by NMTV staff
- 23 programs were produced by City staff



## Van Shoots

The van was used for **45:30:00 hours of production**. The following events were videotaped:

- Girls Basketball: Park Center vs. Centennial
- Boys Hockey: Totino Grace vs. Spring Lake Park
- Girls Hockey: Centennial vs. Blaine
- Boys Hockey: Centennial vs. Blaine
- Boys Basketball: Spring Lake Park vs. Centennial
- Girls Basketball: Centennial vs. Blaine
- Wrestling: Irondale vs. Spring Lake Park/St. Anthony
- Gymnastics: Maple Grove vs. Centennial



## Workshops

Workshop	Instructor	Organization	Students
Intro Meetinsw	Eric Houston	BHS BPA	2
Editing	Eric Houston	General Public	1
Into Meeting, Team 2	Eric Houston	BHS BPA	3
Planning Session	Eric Houston	BHS BPA	3
Camera	Eric Houston	General Public	1
Camera	Eric Houston	BHS BPA	6
Editing	Eric Houston	General Public	1
Individualized Workshop	Eric Houston	DaVinci Academy	1
Editing	Eric Houston	General Public	1
Individualized Workshop	Eric Houston	DaVinci Academy	7
Editing	Eric Houston	General Public	1
Movie Class	Eric Houston	Video Club	4
Individualized Workshop	Eric Houston	DaVinci Academy	6
Individualized Workshop	Eric Houston	DaVinci Academy	8
Camera	Eric Houston	General Public	1
Studio B	Eric Houston	General Public	3



Workshop cont.	Instructor cont.	Organization cont.	Students cont.
Individualized Workshop	Eric Houston	DaVinci Academy	7
Individualized Workshop	Eric Houston	DaVinci Academy	9
Studio A	Eric Houston	General Public	7
<b>21 Workshops</b>			<b>76 Students</b>

## Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves. January set a record for most hours, most fees collected, and most individual pieces of media transferred.

Hours Transferred	Tapes	Film	Fees Paid
262.25	137 tapes	54 Reels	\$950

## Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility.

Month	Unique Individuals	Total Usage Hours
January	100	746.75

## Production Highlights

### January Classes

January was an extremely busy month for classes, with a class being taught nearly every day, and more than one class on some days. In addition to regular classes for the general public, Eric Houston taught class series to two private groups. The first was a group of students from Blaine High School involved in the Business Professionals of America. The students will be submitting a news video for a national competition. Eric taught them how to use the studio and guided them in their efforts. The second private group was the DaVinci Academy. In late 2015, Eric sent out invitations to local schools inviting them to take advantage of his on-location video instruction service. Several schools have him signed up, but the first was the DaVinci Academy. Eric has been teaching a twice weekly class, as an optional after-school activity for the students. So far he has trained the students on the use of the camera, tripod, and microphones. He worked with them to shoot and edit a short dialog scene from the movie Ghostbusters. The school has scheduled Eric for another round of classes in April.

### Blaine 50th Anniversary Wrap-Up

NMTV was approached by Blaine Recreation Manager, Shari Kunza, to set up a video booth at the Blaine's 50th Anniversary Party. Throughout the evening folks could record their memories of life in Blaine. The videotapes have been edited into 13 short videos featuring Blaine residents telling stories of the City's history. The short videos have been compiled into one program for air, and the individual shorts have been posted on YouTube



and on the North Metro TV website. A promotional DVD was created for each participant, including multiple copies for hand-outs at City Hall and participating businesses like Paul's Barbershop, Pioneer Cycle, and Mrs. B's Dolls. The DVDs also include a recent Blaine High School Coach and Captain's segment and news coverage of the anniversary. Free copies of the DVD are also available at North Metro TV.

### Anoka County Highway Project

T.J. Tronson has wrapped up his work with Anoka County on the Highway 10 project with three final flights. Anoka County hired NMTV to produce video records for the project utilizing the drone.

### Johnsville Elementary School Project

T.J. helped Johnsville Elementary School teacher Jen Bobbe with a video project. She needed help pulling photos from a power point presentation about diversity, and then editing them, along with music, into a short video presentation for a live school presentation and placement on the web.

### Centennial Elementary School

#### Project

Centennial Elementary School teacher Kelly Boarder asked NMTV to produce DVDs of the school's annual talent show. T.J. produced the show with two cameras and is finalizing the editing of the project.



#### PR bits and pieces

- More shooting and editing for Make.
- Attended Chamber meetings.
- Shot Legislative reception and interviewed local politicians for short program.
- Communicated with Mike Ericson via phone and email to arrange meeting regarding city promos.
- Met with Jill Brown and Richard from Crestview to work on video for them for the channel and their website.

#### Production equipment consulting for cities and schools

##### Circle Pines

- City channel scan converter failed. Installed a temporary replacement. Tested bad converter in shop. Failed in shop as well. Recommend purchasing new converter.

##### Blaine

- Working with Roark Haver/coordinating plans for City to convert to HD.

#### Computer/Networking consulting for cities and schools

**No assistance was requested.**

### City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	146	169:25:40
Centerville	11	17:10:59
Circle Pines	147	125:09:55
Ham Lake	53	32:09:21
Lexington	77	21:16:10
Lino Lakes	27	16:48:55
Spring Lake Park	102	67:06:23
<b>Totals:</b>	<b>563 Program Playbacks</b>	<b>439:07:23 Hours of Video Programming on Channels</b>

<b>Title cont.</b>	<b>Producer cont.</b>	<b>Runtime cont.</b>
Circle Pines Utility Commission Meeting (1/20/16)	Circle Pines Staff	01:10:41
Circle Pines City Council Meeting (1/26/16)	Circle Pines Staff	00:55:47
Ham Lake City Council Meeting (1/4/16)	Ham Lake Staff	01:06:45
Ham Lake Planning Commission Meeting (1/11/16)	Ham Lake Staff	00:12:44
Ham Lake City Council Meeting (1/19/16)	Ham Lake Staff	00:24:33
Ham Lake Park & Tree Commission Meeting (1/20/16)	Ham Lake Staff	01:04:57
Ham Lake Planning Commission Meeting (1/25/16)	Ham Lake Staff	00:19:35
Lexington City Council Meeting (1/7/16)	Lexington Staff	00:12:26
Lexington City Council Meeting (1/21/16)	Lexington Staff	00:21:11
Lino Lakes City Council Meeting (1/11/16)	Lino Lakes Staff	00:32:43
Lino Lakes Planning & Zoning Meeting (1/13/16)	Lino Lakes Staff	00:52:01
Lino Lakes City Council Meeting (1/25/16)	Lino Lakes Staff	00:30:42
Spring Lake Park City Council Meeting (1/4/16)	Spring Lake Park Staff	00:57:03
Spring Lake Park City Council Meeting (1/19/16)	Spring Lake Park Staff	00:27:52
Spring Lake Park Planning Commission Meeting (1/25/16)	Spring Lake Park Staff	00:28:03
<b>23 New Programs</b>		<b>18:05:44 New Hours</b>

If you have any questions or comments regarding this monthly report please contact  
Heidi Arnson at 763.231.2801 or [harnson@northmetrotv.com](mailto:harnson@northmetrotv.com).



Forest Lake Area  
Chamber of Commerce

**LUNCH WITH CONGRESSMAN TOM EMMER**  
**Friday, April 1<sup>st</sup>**  
**REGISTRATION FORM**

**\$25 Chamber Members/\$40 Non-Members**

Business Name: \_\_\_\_\_

Attendee(s) Name: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Payment:**

**To pay by check:**

Return this form with check payable to Forest Lake Area Chamber of Commerce, P.O. Box 474, Forest Lake, MN 55025-0474

**To pay by credit/debit card:**

Return this form with card information completed to Forest Lake Area Chamber, P.O. Box 474, Forest Lake, MN 55025-0474 or e-mail to [chamber@flacc.org](mailto:chamber@flacc.org) or fax to (651) 464-3201.

Card Number: \_\_\_\_\_

Expiration: \_\_\_\_\_ CVV #: \_\_\_\_\_ (3 Digit on back or 4 Digit on front for AmEx)

Billing Zip Code: \_\_\_\_\_ Street # of Billing Address: \_\_\_\_\_

**Credit card payments may also be made by calling (651) 464-3200.**

**Registration deadline: Monday, March 28<sup>th</sup>. Cancellations received after this date will be invoiced.**

*Please note: Chamber Season Pass not valid for this special event.*





Forest Lake Area  
Chamber of Commerce

## **Lunch with Congressman Tom Emmer**

### **SPECIAL EVENT**

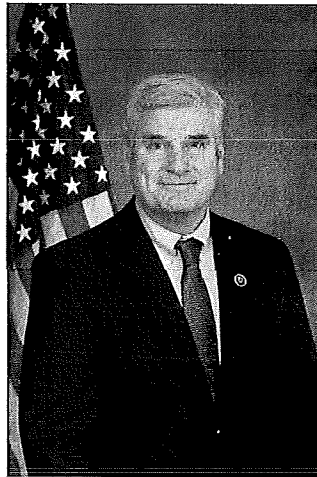
**Friday, April 1<sup>st</sup>**

**11:45am – 12:45pm**

**Stella's on 97 Neighborhood Grille**

**7050 Scandia Trail North; Forest Lake, MN 55025**

The Forest Lake Area Chamber of Commerce is pleased to host a special event – **Lunch with Congressman Tom Emmer**. Representing Minnesota's Sixth Congressional District, Congressman Emmer will address issues of legislative importance to your business and answer your questions.



Members: \$25/Non-Members: \$40  
Includes lunch

**Please R.S.V.P by Monday, March 28<sup>th</sup>**

Register online at [www.forestlakechamber.org/event-registration](http://www.forestlakechamber.org/event-registration) or complete form on reverse.



**Unapproved minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
FEBRUARY 18, 2016 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

*Mayor Kurth called to order the Regular City Council meeting for February 18, 2015 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Payment. Excused absence: Councilmember Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director; Sergeant Chris Carlson, Centennial Lakes P.D.; Bob & Teresa Karas, former Carbone's owner; Heidi Nelson, executive director, Northmetro TV; Nick Anhut, Ehler's & Associates.*

**2. CITIZENS FORUM**

*Sergeant Chris Carlson presented the preliminary 2015 police report for the City of Lexington. He stated that they weren't the final numbers, but he feels they are accurate enough to provide the City Council an update. Discussion ensued.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Payment made a motion to approve the agenda as typewritten. The motion was seconded by Councilmember Hughes. Motion carried 4-0.*

**4. LETTERS AND COMMUNICATIONS:**

- A. Park Board meeting minutes – February 1, 2016  
B. Public Notice – Closed Executive Session - February 18, 2016  
C. MSA – Proposed 2016 Fees

*No discussion or comments on Letters and Communications.*

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – February 4, 2016  
B. Recommendation to Approve Claims and Bills:  
Check #'s 40444 through 40487  
Check #'s 10722 through 10745  
C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

D. Anoka County 2016 Residential Recycling Agreements

*A motion was made by Councilmember Devries to approve the consent agenda items. The motion was seconded by Councilmember Payment. Motion carried 4-0.*

**6. ACTION ITEMS:**

A. Carbone's Liquor License Violation.

*City Attorney Glaser provided an overview of the 'sting' that was conducted by the police department where a Carbone's Restaurant server sold alcohol to an underage drinker, which is considered a liquor license violation.*

*Bob and Teresa Karas were present to address the Council regarding this liquor license violation. Discussion ensued. Bob Karas explained that the server was terminated within minutes following their notification of the violation. Discussion ensued.*

*Attorney Glaser explained the liquor license ordinance and what the City Council can do to issue punishment for the liquor violation on the former owners of Carbone's. Discussion ensued.*

*Mayor Kurth made a motion to issue a \$1,000 administrative penalty for the Carbone's liquor license violation. The motion was seconded by Councilmember Devries. Motion carried 4-0.*

B. Recommendation to approve Resolution NO. 16-05 A Resolution Regarding Amendment Of The Amended Joint And Cooperative Agreement For The Administration Of A Cable Communications System To Amend The Commission's Authority To Issue Bonds, Obligations And Other Forms Of Indebtedness And To Modify The Member Cities' Use Of Certain Franchise Fees.

*Heidi Nelson from North Metro Television (NMTV), and Nick Anhut from Ehler's & Associates were present to provide an overview of Resolution No. 16-05 and Resolution No. 16-06.*

*Nelson explained that in order for NMTV to improve their technology to HDTV, all member cities of the joint powers agreement (JPA) must approve the bond resolutions. Nelson provided an explanation for upgrading to HDTV technology. She stated that by approving the resolutions will allow the City of Circle Pines to bond for the equipment upgrades on behalf of NMTV. Nelson also stated that by adopting the resolutions will provide the Cable Commission two authorities through the Joint Powers Agreement*

***(JPA) to bond with less restriction; it also changes how member cities are allowed to spend their franchise fees. Discussion ensued.***

***Nick Anhut, Ehler's & Associates explained the process of issuing the debt on behalf of the Cable Commission. He further explained the process involving the City of Circle Pines and the reason they would be issuing the debt on behalf of the Cable Commission for the HDTV upgrades. Discussion ensued.***

***Councilmember Hughes made a motion to approve Resolution NO. 16-05 A Resolution regarding amendment of the amended joint and cooperative agreement for the administration of a cable communications system to amend the commission's authority to issue bonds, obligations and other forms of indebtedness and to modify the member cities' use of certain franchise fees. The motion was seconded by Councilmember Payment. Motion carried 4-0.***

- C. Memo – Nick Anhut, Ehlers & Associates regarding Proposed G.O. Financing for Capital Equipment.

***A motion was made by Councilmember Devries to acknowledge a memo from Nick Anhut, Ehlers & Associates regarding the proposed G.O. Financing for capital equipment. The motion was seconded by Councilmember Payment. Motion carried 4-0.***

- D. Recommendation to approve Resolution NO. 16-06 A Resolution Concurring The Issuance Of The \$\_\_\_\_\_ General Obligation Capitol Notes, Series 2016A By The City Of Circle Pines, Minnesota, And Authorizing Execution Of A \$\_\_\_\_\_ General Obligation Capital Note, Series 2016A And Levying A Tax For The Payment Thereof.

***A motion was made by Councilmember Devries to approve Resolution NO. 16-06 A Resolution concurring the issuance of the amount not to exceed \$265,000 General Obligation Capitol Notes, Series 2016A By The City Of Circle Pines, Minnesota, and authorizing execution of an amount not to exceed \$37,105 General Obligation Capital Note, Series 2016A and levying a tax for the payment thereof. The motion was seconded by Councilmember Hughes. Motion carried 4-0.***

- E. Recommendation to approve Position Description –

- Public Works Maintenance Worker Part-Time, Seasonal

***Tina Northcutt, Finance Director, provided an overview of the public works maintenance part-time, seasonal employee job description. Discussion ensued. Councilmember Devries asked if the City does pre-employment drug and alcohol screening. Northcutt explained that the City does not do alcohol and drug-testing. Petrcek stated that this would be something that would need to be negotiated with the CBA for union employees. Discussion ensued.***

*Petracek stated they would bring something forward regarding an alcohol and drug testing policy for the City of Lexington.*

*A motion was made by Councilmember Devries to approve the position description for the public works maintenance worker, part-time, seasonal. The motion was seconded by Councilmember Hughes. Motion carried 4-0.*

## **7. MAYOR AND COUNCIL INPUT**

*Devries asked why there was no flag on the flagpole at the fire station. Discussion ensued.*

*No further discussion.*

## **8. ADMINISTRATOR INPUT**

*No input from the city administrator.*

## **9. CONVENE FOR CLOSED EXECUTIVE SESSION - ATTORNEY CLIENT PRIVILEGES MATTERS**

*A motion was made by Councilmember Devries to convene into closed session at 7:59 pm to discuss attorney client privileged matters. The motion was seconded by Councilmember Hughes. Motion carried 4-0.*

## **10. RECONVENE FROM CLOSED SESSION**

*The City Council reconvened from closed session at 8:31 pm.*

## **11. ADJOURNMENT**

*A motion was made by Councilmember Devries to adjourn the meeting at 8:32 p.m. The motion was seconded by Councilmember Payment. Motion carried 4-0.*

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

**The following claims and bills have been presented to the Council for approval at the Council Meeting of March 3, 2016.**

(1) Payroll

Checks	13417 through	13417	\$	-
Vouchers	80001 through	80047	\$	21,547.05

VOID:

Automatic Withdrawals				
Federal Tax		\$2,364.27		
Social Security		\$1,806.11		
Medicare		\$422.36		
State Tax		<u>\$1,016.96</u>		
Total		\$5,609.70	\$	5,609.70

(2) Automatic Data Processing	\$	661.84
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(3) General and Liquor Payment Recommendations:

Checks	40488 through	40529	\$	195,904.39
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VOID:

(4) ACH and Credit Card Payments for:	\$	-
---------------------------------------	----	---

(5) Wire Transfer Payment Recommendation: (Bond Payments)	\$	-
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Total Payments and Withdrawals Approval	<u>\$</u>	<u>223,722.98</u>
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Centennial Lakes Police Payment Recommendations:

Checks	through	\$	-
ACH		\$	-
Total Payments		<u>\$</u>	<u>-</u>

VOID:

WEEK 08 BATCH 0705 48 PAYS

0 Employees With Overflow Statement

0 Overflow Statement 1 Total Statement

Tot Cks/Vchrs:00000000001 Total Pages:00000000003 - Page count not applicable for iReports

First No. Last No. Total

Checks: 00000013417 00000013417 00000000001

Vouchers: 00000080001 00000080047 00000000000

## Earnings Statement

STLO M9J TOTAL DOCUMENT

CITY OF LEXINGTON

LOCATION 0001

29551.10 GROSS  
21547.05 NET PAY (INCLUDING ALL DEPOSITS)  
2364.27 FEDERAL TAX  
1806.11 SOCIAL SECURITY  
422.36 MEDICARE  
.00 MEDICARE SURTAX  
.00 SUI TAX  
1016.96 STATE TAX  
.00 LOCAL TAX  
23618.17 DEDUCTIONS  
323.23 NET CHECK

STLO COMPANY CODE M9J  
CITY OF LEXINGTON  
TOTAL DOCUMENT  
LOCATION 0001

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

THE ORIGINAL DOCUMENT HAS AN ANTI-FAKE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.



ADP, LLC  
1851 N RESLER DRIVE MS-100  
EL PASO TX 79912

**ADVICE OF DEBIT**

Client Name : CITY OF LEXINGTON  
Client Number : 395512  
Advice of Debit Number : 468762420  
Advice of Debit Date : 02/12/2016  
Advice of Debit Due Date : 02/19/2016  
Total Debited This Invoice : \$249.19

TINA NORTHCUTT  
CITY OF LEXINGTON  
9180 LEXINGTON AVE N  
CIRCLE PINES, MN 55014-3625

**i Inquiries**

For Product/Service inquiries, please contact your Client Service Team.

**\*\*IMPORTANT MESSAGE\*\*****\*\*\*Year End Billing Reminder\*\*\***

Billing for 2015 Year End Information Service (W2's) will occur on February 23, 2016. You will receive a separate Advice of Debit for these charges. Please ensure sufficient funds are available on debit date. Thank you.

**CURRENT CHARGES**

PAYROLL SERVICES	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
COMPANY CODE 0069-10-M9J					
Processing Charges for Period Ending Date: 02/06/2016					
Pays	16			\$135.35	
Labor Distribution	16			\$19.10	
Personnel Reporting Sys Base Chg	114	at no charge			
Tax Service	16	\$0.30 each	\$33.05	\$37.85	
ADPiPayStatements	16	\$0.20 each		\$3.20	
iReports	16	\$0.08 each		\$1.28	
YTD Download	16	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	16	at no charge			
Employee Payment Services for Period Ending Date: 02/06/2016					
Full Service Direct Deposit	23	\$0.82 each	\$12.45	\$31.31	

TOTAL CHARGES FOR COMPANY CODE:

0069-10-M9J

\$249.19

**Total Debited**

**\$249.19**

**WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.**

This amount will be processed for debit from your account # XXXXXXXX6090 on 02/19/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.



ADP, LLC  
1851 N RESLER DRIVE MS-100  
EL PASO TX 79912

**i Inquiries**

For Product/Service inquiries, please contact your Client Service Team.

**ADVICE OF DEBIT**

Client Name : CITY OF LEXINGTON  
Client Number : 395512  
Advice of Debit Number : 469316147  
Advice of Debit Date : 02/25/2016  
Advice of Debit Due Date : 03/03/2016  
Total Debited This Invoice : \$412.65

TINA NORTHCUTT  
CITY OF LEXINGTON  
9180 LEXINGTON AVE N  
CIRCLE PINES, MN 55014-3625

**CURRENT CHARGES**

PAYROLL SERVICES	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
COMPANY CODE 0069-10-M9J					
Processing Charges for Period Ending Date: 01/06/2016					
Q4 Y/E Info - Tax Reporting, W-2'S	63	\$6.55 each		\$412.65	

TOTAL CHARGES FOR COMPANY CODE: 0069-10-M9J \$412.65

**Total Debited \$412.65**

**WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.**

This amount will be processed for debit from your account # XXXXXXXX6090 on 03/03/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.



**\*Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
<b>10100 4M FUND</b>					
Paid Chk#	040488	3/3/2016	<b>ABDO, EICK &amp; MEYERS, LLP</b>		
E 730-00000-301	Auditing/Acctg Services		\$1,100.00	359245	
E 770-00000-301	Auditing/Acctg Services		\$1,100.00	359245	
E 609-00000-301	Auditing/Acctg Services		\$550.00	359245	
E 220-41500-301	Auditing/Acctg Services		\$275.00	359245	
E 101-41500-301	Auditing/Acctg Services		\$1,375.00	359245	
E 651-00000-301	Auditing/Acctg Services		\$1,100.00	359245	
<b>Total ABDO, EICK &amp; MEYERS, LLP</b>			\$5,500.00		
Paid Chk#	040489	3/3/2016	<b>AFSCME MN COUNCIL 5</b>		
G 101-21719	Union Dues		\$46.84		JIM FISCHER
G 101-21719	Union Dues		\$46.84		PEGGY MCNAMARA
G 101-21719	Union Dues		\$35.13		ROBERT HUNT
G 101-21719	Union Dues		\$46.84		MARY VINZANT
G 101-21719	Union Dues		\$46.84		TRAVIS SCHMID
<b>Total AFSCME MN COUNCIL 5</b>			\$222.49		
Paid Chk#	040490	3/3/2016	<b>ALL PROFESSIONAL CARPET</b>		
E 609-00000-230	Contracted Services		\$224.97	21227	
<b>Total ALL PROFESSIONAL CARPET</b>			\$224.97		
Paid Chk#	040491	3/3/2016	<b>AMERICAN BOTTLING</b>		
E 609-00000-254	Miscellaneous Purchase		\$171.54	7421910415	
<b>Total AMERICAN BOTTLING</b>			\$171.54		
Paid Chk#	040492	3/3/2016	<b>ARTISAN BEER COMPANY</b>		
E 609-00000-252	Beer Purchase		\$754.20	3082025	
E 609-00000-252	Beer Purchase		\$294.85	3083256	
<b>Total ARTISAN BEER COMPANY</b>			\$1,049.05		
Paid Chk#	040493	3/3/2016	<b>ASPEN MILLS</b>		
E 101-42260-214	Fire Uniforms		\$52.95	177430	
<b>Total ASPEN MILLS</b>			\$52.95		
Paid Chk#	040494	3/3/2016	<b>AVESIS VISION PLAN</b>		
E 609-00000-160	Health/Dental Insurance		\$26.50	1298630	MARCH 2016
E 101-41500-160	Health/Dental Insurance		\$6.81	1298630	MARCH 2016
E 609-00000-160	Health/Dental Insurance		\$26.50	1298630	FEBRUARY 2016
E 101-45200-160	Health/Dental Insurance		\$5.15	1298630	FEBRUARY 2016
E 101-43100-160	Health/Dental Insurance		\$7.73	1298630	FEBRUARY 2016
E 101-41500-160	Health/Dental Insurance		\$6.81	1298630	FEBRUARY 2016
E 101-45200-160	Health/Dental Insurance		\$5.15	1298630	MARCH 2016
E 101-43100-160	Health/Dental Insurance		\$7.73	1298630	MARCH 2016
<b>Total AVESIS VISION PLAN</b>			\$92.38		
Paid Chk#	040495	3/3/2016	<b>BERNICKS BEVERAGES/VENDING</b>		
E 609-00000-252	Beer Purchase		\$908.60	279338	
<b>Total BERNICKS BEVERAGES/VENDING</b>			\$908.60		
Paid Chk#	040496	3/3/2016	<b>BREAKTHRU BEVERAGE MN</b>		
E 609-00000-253	Wine Purchase		\$4,090.48	1080433760	
E 609-00000-251	Liquor Purchase		\$464.58	1080434499	
E 609-00000-251	Liquor Purchase		\$1,545.50	1080436496	
E 609-00000-251	Liquor Purchase		(\$91.00)	2080126881	

**\*Check Detail Register©**

March 2016

		Check Amt	Invoice	Comment
<b>Total BREAKTHRU BEVERAGE MN</b>		\$6,009.56		
Paid Chk# 040497	3/3/2016	<b>CAPITOL BEVERAGE SALES</b>		
E 609-00000-252	Beer Purchase	\$1,623.35	827734	
E 609-00000-252	Beer Purchase	\$3,788.39	833779	
E 609-00000-252	Beer Purchase	\$357.00	836532	
<b>Total CAPITOL BEVERAGE SALES</b>		\$5,768.74		
Paid Chk# 040498	3/3/2016	<b>CENTENNIAL LAKES PD</b>		
E 101-42110-230	Contracted Services	\$61,183.41		MONTHLY POLICE MARCH
<b>Total CENTENNIAL LAKES PD</b>		\$61,183.41		
Paid Chk# 040499	3/3/2016	<b>CIRCLE PINES, CITY OF</b>		
E 310-43100-580	Other Equipment	\$750.00		YEARLY FIXED FEE
E 599-42110-611	Bond Interest	\$341.04		MARCH
E 599-42110-601	Bond Principal	\$4,583.33		POLICE BLDG MARCH
E 101-43100-231	Snow Removal Materials	\$270.00		BRINE
<b>Total CIRCLE PINES, CITY OF</b>		\$5,944.37		
Paid Chk# 040500	3/3/2016	<b>CLEAR RIVER BEVERAGE COMPANY</b>		
E 609-00000-252	Beer Purchase	\$386.16	245302	
<b>Total CLEAR RIVER BEVERAGE COMPANY</b>		\$386.16		
Paid Chk# 040501	3/3/2016	<b>COCA-COLA BOTTLING CO</b>		
E 609-00000-254	Miscellaneous Purchase	\$361.36	0168253219	
<b>Total COCA-COLA BOTTLING CO</b>		\$361.36		
Paid Chk# 040502	3/3/2016	<b>COMPASS MINERALS</b>		
E 101-43100-231	Snow Removal Materials	\$2,016.23	71453265	28.05 TN
<b>Total COMPASS MINERALS</b>		\$2,016.23		
Paid Chk# 040503	3/3/2016	<b>DAHLHEIMER DISTRIBUTING</b>		
E 609-00000-252	Beer Purchase	\$8,467.80	122037	
E 609-00000-252	Beer Purchase	(\$68.40)	122256	
E 609-00000-252	Beer Purchase	(\$80.00)	122271	
E 609-00000-252	Beer Purchase	\$3,693.90	122384	
E 609-00000-252	Beer Purchase	(\$158.50)	122570	
<b>Total DAHLHEIMER DISTRIBUTING</b>		\$11,854.80		
Paid Chk# 040504	3/3/2016	<b>DELTA DENTAL</b>		
E 609-00000-160	Health/Dental Insurance	\$174.31	6385751	3/1/16-3/31/16
E 101-41500-160	Health/Dental Insurance	\$105.03	6385751	3/1/16-3/31/16
E 101-43100-160	Health/Dental Insurance	\$84.18	6385751	3/1/16-3/31/16
E 101-45200-160	Health/Dental Insurance	\$56.12	6385751	3/1/16-3/31/16
<b>Total DELTA DENTAL</b>		\$419.64		
Paid Chk# 040505	3/3/2016	<b>ENERGY MECHANICAL SERVICES INC</b>		
E 220-47000-407	Heating/AC	\$301.50	5110	
<b>Total ENERGY MECHANICAL SERVICES INC</b>		\$301.50		
Paid Chk# 040506	3/3/2016	<b>EXTREME BEVERAGE</b>		
E 609-00000-254	Miscellaneous Purchase	\$187.00	312-2376	
<b>Total EXTREME BEVERAGE</b>		\$187.00		
Paid Chk# 040507	3/3/2016	<b>EZ TASK INC</b>		
E 609-00000-500	Capital Expenditures	\$4,990.00	NSE2179	WEBSITE UPGRADE

**\*Check Detail Register©**

March 2016

		Check Amt	Invoice	Comment
<b>Total EZ TASK INC</b>		<b>\$4,990.00</b>		
Paid Chk# 040508	3/3/2016	<b>FLAT EARTH BREWING CO</b>		
E 609-00000-252	Beer Purchase	\$86.35	14654	
<b>Total FLAT EARTH BREWING CO</b>		<b>\$86.35</b>		
Paid Chk# 040509	3/3/2016	<b>FRATTALLONE S HARDWARE</b>		
E 101-42260-400	General Maintenance	\$109.91	55056	
<b>Total FRATTALLONE S HARDWARE</b>		<b>\$109.91</b>		
Paid Chk# 040510	3/3/2016	<b>HAWKINS INC</b>		
E 730-00000-216	Chemicals	\$5.00	3841826 RI	
<b>Total HAWKINS INC</b>		<b>\$5.00</b>		
Paid Chk# 040511	3/3/2016	<b>HOHENSTEINS INC</b>		
E 609-00000-252	Beer Purchase	\$1,115.38	809847	
<b>Total HOHENSTEINS INC</b>		<b>\$1,115.38</b>		
Paid Chk# 040512	3/3/2016	<b>HOME DEPOT</b>		
E 101-43100-210	Operating Supplies	\$166.27	9025035	
<b>Total HOME DEPOT</b>		<b>\$166.27</b>		
Paid Chk# 040513	3/3/2016	<b>JJ TAYLOR</b>		
E 609-00000-252	Beer Purchase	\$3,777.37	2479227	
E 609-00000-252	Beer Purchase	\$2,341.20	2479235	
E 609-00000-252	Beer Purchase	\$5,932.27	2479252	
E 609-00000-252	Beer Purchase	\$192.75	2479257	
<b>Total JJ TAYLOR</b>		<b>\$12,243.59</b>		
Paid Chk# 040514	3/3/2016	<b>JOHNSON BROTHERS LIQUOR</b>		
E 609-00000-251	Liquor Purchase	(\$34.55)	231653	
E 609-00000-251	Liquor Purchase	\$214.36	5370907	
E 609-00000-253	Wine Purchase	\$136.74	5370908	
E 609-00000-251	Liquor Purchase	\$340.91	5370909	
E 609-00000-251	Liquor Purchase	\$615.97	5372385	
E 609-00000-253	Wine Purchase	\$1,187.75	5372386	
E 609-00000-251	Liquor Purchase	\$21.99	5372387	
E 609-00000-251	Liquor Purchase	\$166.54	5372388	
E 609-00000-251	Liquor Purchase	\$1,956.29	5376082	
E 609-00000-253	Wine Purchase	\$110.36	5376083	
E 609-00000-251	Liquor Purchase	\$104.46	5376084	
E 609-00000-251	Liquor Purchase	\$1,247.81	5377420	
E 609-00000-253	Wine Purchase	\$2,867.16	5377421	
E 609-00000-251	Liquor Purchase	\$49.82	5377422	
E 609-00000-251	Liquor Purchase	\$1,807.19	5377423	
E 609-00000-253	Wine Purchase	(\$22.28)	563092	
E 609-00000-251	Liquor Purchase	(\$6.21)	563093	
E 609-00000-253	Wine Purchase	(\$31.98)	563094	
E 609-00000-251	Liquor Purchase	(\$70.18)	563345	
E 609-00000-253	Wine Purchase	(\$214.62)	563734	
E 609-00000-253	Wine Purchase	(\$38.48)	564052	
E 609-00000-251	Liquor Purchase	(\$3.64)	706731	
<b>Total JOHNSON BROTHERS LIQUOR</b>		<b>\$10,405.41</b>		
Paid Chk# 040515	3/3/2016	<b>KIRVIDA FIRE</b>		
E 101-42260-404	Repair Machinery/Equipment	\$620.90	5314	

**\*Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
E 101-42260-404	Repair Machinery/Equipment		\$597.26	5315	
E 101-42260-404	Repair Machinery/Equipment		\$472.64	5316	
Total KIRVIDA FIRE			\$1,690.80		
Paid Chk# 040516	3/3/2016	KNOWLAN S SUPER MARKET			
E 101-41500-430	Miscellaneous		\$58.48	100023886	
E 101-41110-208	Training and Instruction		\$20.95	100041103	
Total KNOWLAN S SUPER MARKET			\$79.43		
Paid Chk# 040517	3/3/2016	LEAGUE OF MN CITIES-INSURANCE			
E 101-41500-150	Worker s Comp		\$28,341.00	31565	1/1/16-1/1/17
Total LEAGUE OF MN CITIES-INSURANCE			\$28,341.00		
Paid Chk# 040518	3/3/2016	M AMUNDSON LLP			
E 609-00000-254	Miscellaneous Purchase		\$2,632.70	211138	
E 609-00000-254	Miscellaneous Purchase		\$2,352.56	211554	
E 609-00000-254	Miscellaneous Purchase		\$2,857.51	211914	
Total M AMUNDSON LLP			\$7,842.77		
Paid Chk# 040519	3/3/2016	MN DEPT OF HEALTH			
G 730-23000	Water Testing		\$987.00		1/1/16-3/31/16
Total MN DEPT OF HEALTH			\$987.00		
Paid Chk# 040520	3/3/2016	MSA PROFESSIONAL SERVICES			
E 730-00000-303	Engineering Fees		\$49.00		WATER SUPPLY PLAN
E 445-00000-303	Engineering Fees		\$441.00		2016 STREET PROJECTS
E 330-00000-500	Capital Expenditures		\$2,554.50		WELLHOUSE IMPROVEMENT
E 310-42260-520	Buildings and Structures		\$2,306.24		FIRE STATION EXTERIOR
E 440-00000-303	Engineering Fees		\$1,077.25		FLOWERFIELD RD
E 310-41500-570	Office Equip and Furnishings		\$2,428.80		GIS/GPS SOLUTION
E 651-00000-303	Engineering Fees		\$1,886.50		NPDES PHASE II MS4
E 101-41500-303	Engineering Fees		\$539.00		GENERAL
Total MSA PROFESSIONAL SERVICES			\$11,282.29		
Paid Chk# 040521	3/3/2016	NEW FRANCE WINE COMPANY			
E 609-00000-253	Wine Purchase		\$89.50	107486	
Total NEW FRANCE WINE COMPANY			\$89.50		
Paid Chk# 040522	3/3/2016	PACE ANALYTICAL			
R 730-37100	Water Sales		\$50.00	16100129650	WATER TEST FEE
Total PACE ANALYTICAL			\$50.00		
Paid Chk# 040523	3/3/2016	PAUSTIS & SONS			
E 609-00000-253	Wine Purchase		\$1,105.25	8535558-IN	
Total PAUSTIS & SONS			\$1,105.25		
Paid Chk# 040524	3/3/2016	PEPSI COLA COMPANY			
E 609-00000-254	Miscellaneous Purchase		\$117.31	53997400	
Total PEPSI COLA COMPANY			\$117.31		
Paid Chk# 040525	3/3/2016	PETRACEK, BILL			
E 101-41500-205	Mileage Reimbursement		\$200.00		MARCH
E 101-41500-321	Telephone		\$100.00		MARCH
Total PETRACEK, BILL			\$300.00		
Paid Chk# 040526	3/3/2016	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-253	Wine Purchase		(\$34.55)	231653	

**\*Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
E 609-00000-251	Liquor Purchase		\$309.86	2928498	
E 609-00000-253	Wine Purchase		\$95.61	2928499	
E 609-00000-251	Liquor Purchase		\$319.22	2929457	
E 609-00000-253	Wine Purchase		\$1,611.57	2929458	
E 609-00000-253	Wine Purchase		\$114.36	2929459	
E 609-00000-251	Liquor Purchase		\$1,356.06	2932934	
E 609-00000-253	Wine Purchase		\$664.47	2932935	
<b>Total PHILLIPS WINE AND SPIRITS INC</b>			<b>\$4,436.60</b>		
<hr/>					
Paid Chk# 040527	3/3/2016	<b>SOUTHERN WINE &amp; SPIRITS</b>			
E 609-00000-251	Liquor Purchase		\$1,087.76	1376385	
E 609-00000-253	Wine Purchase		\$2,815.50	1376386	
E 609-00000-253	Wine Purchase		\$142.56	1377022	
E 609-00000-253	Wine Purchase		\$3.84	1378632	
E 609-00000-251	Liquor Purchase		\$2,240.51	1378633	
E 609-00000-253	Wine Purchase		(\$224.00)	9073174	
<b>Total SOUTHERN WINE &amp; SPIRITS</b>			<b>\$6,066.17</b>		
<hr/>					
Paid Chk# 040528	3/3/2016	<b>ST CLOUD REFRIGERATION</b>			
E 609-00000-404	Repair Machinery/Equipment		\$1,475.61	311483	
<b>Total ST CLOUD REFRIGERATION</b>			<b>\$1,475.61</b>		
<hr/>					
Paid Chk# 040529	3/3/2016	<b>VINZANT, MARY</b>			
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 2/20/16
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 2/27/16
<b>Total VINZANT, MARY</b>			<b>\$264.00</b>		
<b>10100 4M FUND</b>			<b>\$195,904.39</b>		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$96,631.20
220 LOVELL BUILDING	\$840.50
310 CAPITAL PROJECTS	\$5,485.04
330 WATER CAPITAL FUND	\$2,554.50
440 15 STREET IMPROVEMENTS	\$1,077.25
445 16 STREET IMPROVEMENTS	\$441.00
599 POLICE BUILDING	\$4,924.37
609 MUNICIPAL LIQUOR FUND	\$77,673.03
651 STORM WATER FUND	\$2,986.50
730 WATER FUND	\$2,191.00
770 SEWER FUND	\$1,100.00
	<b>\$195,904.39</b>

**DATE** 3-3-16

**RENTAL DEPOSIT RETURN AUTHORIZATION**

Suite # 114

Tenant Creeside Estates DBA 550 Associates

Amount of Deposit \$ 525.<sup>00</sup>

Amount Authorized For Refund \$ 525.<sup>00</sup>

Authorized by Mary Vinzent Date 2-19-16

Refund Check # \_\_\_\_\_ Amount \_\_\_\_\_ Check Date \_\_\_\_\_

**DATE** 3-3-16

**RENTAL DEPOSIT RETURN AUTHORIZATION**

Suite # 119

Tenant Resolution Engineering

Amount of Deposit 250.<sup>00</sup>

Amount Authorized For Refund 250.<sup>00</sup>

Authorized by McVintz Date 2-26-16

Refund Check # \_\_\_\_\_ Amount \_\_\_\_\_ Check Date \_\_\_\_\_

DATE 3-3-16

**RENTAL DEPOSIT RETURN AUTHORIZATION**

Suite # 209

Tenant for the Journey

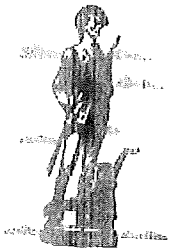
Amount of Deposit 600.<sup>00</sup>

Amount Authorized For Refund 600.<sup>00</sup>

Authorized by M Vinzent Date 2-26-16

Refund Check # \_\_\_\_\_ Amount \_\_\_\_\_ Check Date \_\_\_\_\_





# CITY OF LEXINGTON LIQUOR LICENSE APPLICATION

9180 Lexington Avenue

Lexington, MN 55014

Phone (763) 784-2792 Fax (763) 785-8951

## TYPE OF LICENSE APPLICANT SEEKS:

On-Sale: General ☒ Restaurant ☒ Sunday On-Sale ☒

3.2 Malt Liquor Off-Sale: ☐

Other: ☐

BUSINESS NAME:

BUSINESS ADDRESS:

BUSINESS PHONE:

~~Cowboys~~ Mr. Arthur's, Inc dba Cowboy's Saloon  
3801 Restwood Road  
Lexington, MN 55014  
763-784-6560

NAME OF APPLICANT:

Lawrence Ramallo, Owner

(Specify Owner or Operator. Owner must be resident of the State of MN)

Arthur's Front Properties dba The NE Moose on Monroe  
+ 15 years in business  
Bm + Carol

(Names of Individuals, Partnership, LLC, Corporation. It is presumed that any entity owning 5% or more of the business owns a beneficial interest.)

APPLICANT ADDRESS:

APPLICANT PHONE:

APPLICANT AGE:

E-MAIL ADDRESS:

Bankin Road  
St. Anthony, MN 55418

54

15 years in business

LENGTH THE APPLICANT HAS BEEN IN BUSINESS AT THAT PLACE:

15 years

FINANCIAL RESPONSIBLE PARTY:

A Lawrence Ramallo

PROVIDE THE FOLLOWING PROOF OF FINANCIAL RESPONSIBILITY AS FOLLOWS:

Dram Shop ☒

General Liability ☒

Workers Compensation ☒

With limits as specified under Lexington City Code Section 5.220 Subd. 2, A, B, C, D