

**AGENDA
CITY OF LEXINGTON
BOARD OF REVIEW
&
REGULAR COUNCIL MEETING
APRIL 21, 2016 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER BOARD OF REVIEW - Mayor Kurth

- A. Roll Call- Council Members: DeVries, Hughes, Payment, Plasch

2. INTRODUCTION OF COUNTY ASSESSOR

3. CITIZENS WHO WISH TO ADDRESS ASSESSOR

4. CLOSE BOARD OF REVIEW

REGULAR COUNCIL MEETING

5. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

6. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

7. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

8. LETTERS AND COMMUNICATIONS:

- A. PUBLIC NOTICE—Lexington Park Board will be meeting the following date for Park walk through: April 19, 2016 pm starting at Tot Park and finishing at Memorial Park
- B. PUBLIC NOTICE – Closed Executive Session – April 21, 2016
- C. North Metro TV—March 2016 Update
- D. Public Hearing & Regular Planning Commission meeting minutes - April 12, 2016

pp. 1
pp. 2

pp. 3-7

pp. 8-10

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

9. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting –April 3, 2016

pp. 11-13

- B. Recommendation to Approve Claims and Bills:

pp. 14-24

Check #'s 40636 through 40636
Check #'s 40637 through 40637
Check #'s 40638 through 40681
Check #'s 10808 through 10828

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

10. ACTION ITEMS:

- A. Recommendation to Approve Joint Power Agreement for the Reconstruction of: Restwood Road and Flowerfield from Naples Street to North Highway Drive. In the Cities of Blaine and Lexington
- B. Recommendation to Approve the hire of the following Part Time employee:
Public Works: Mohamed Elsharkawy - \$11.49/hr (pending background check)
- C. Recommendation to approve the hire of Fire Fighter - Scott Parenteua - \$9.70/hr (pending background check)
- D. Recommendation to approve request for placement of US Again collection container in City Hall parking lot

pp. 25-27

pp. 28-29

11. MAYOR AND COUNCIL INPUT**12. ADMINISTRATOR INPUT****13. CONVENE FOR CLOSED EXECUTIVE SESSION - ATTORNEY
CLIENT PRIVILEGED MATTERS**

14. RECONVENE FROM CLOSED SESSION

15. ADJOURNMENT

/pm

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, the Lexington Park Board will be meeting the following date for Park walk through:

April 19, 2016 at 6:00 pm starting at Tot Park and finishing at Memorial Park

This will constitute a quorum of the Park Board.

Peggy McNamara
Administrative Assistant

POSTED: April 5, 2016

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, the Lexington City Council and the City Administrator will meet in Closed Executive Session with legal counsel for the City, during the Council Meeting on Thursday, April 21, 2016. The Council will convene directly after Administrator Input Input. The Council will re-convene to adjourn the Council meeting directly afterwards. The meeting will take place at Lexington City Hall, Conference Room, 9180 Lexington Avenue, Lexington, MN.

- The purpose of this meeting is Attorney Client privileged matters to discuss pending litigation.

Mary Vinzant
Deputy City Clerk

POSTED: April 15, 2016

North Metro TV

March 2016 Update

Program Production

In March, a total of **70 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **41:30:00 hours of new programming**.

- 32 programs were produced by the public
- 17 programs were produced by NMTV staff
- 21 programs were produced by City staff



Van Shoots

The van was used for **6:30:00 hours of production**. The following events were videotaped:

- Boys Basketball: 7AAAA Championship: Forest Lake vs. Blaine



Workshops

Workshop	Instructor	Organization	Students
Movie Screening & Discussion	Eric Houston	Video Club	7
Non-linear Editing	Eric Houston	General Public	1
Intro to NMTV	Eric Houston	General Public	7
Non-linear Editing	Eric Houston	General Public	1
Camera	Eric Houston	General Public	7
Intro to NMTV	Eric Houston	SLP HS Drama Department	2
Intro to NMTV	Eric Houston	General Public	3
Studio A	Eric Houston	General Public	2
Camera	Eric Houston	General Public	2
Tips & Tricks Video Shoot	Eric Houston	Video Club	7
Studio A	Eric Houston	General Public	3
Intro to Final Cut X	Eric Houston	Video Club	7
Emmy Judging	Eric Houston	Video Club	12
13 Workshops			61 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film	Fees Paid
January	262.25	137	54	\$950
February	124.0	37	43	\$110
March	288.5	129	21	\$225

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some March highlights include Westwood Middle School's STEM students building hovercrafts, youth intervention events, sharing food with neighbors, Kira the hawk at the Wargo Nature Center, Lexington and Spring Lake Park municipal liquor stores, and the Marco Rubio rally and MN caucuses. In addition to daily

playbacks of North Metro TV News on the cable system, there are over 260 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.



Emmy Judging Class

Studio Manager, Eric Houston, provided members of the NMTV Video Club with a unique learning experience in March. He was named a Regional Emmy Judge and invited Club Members to observe the judging process. After two NMTV public access programs were nominated for Regional Emmy Awards last year, many producers expressed interest in learning more about the nomination process. During the class, Eric live judged two entries from the lower New England region. Students were able to judge along with Eric, learn how the Regional Emmys work, and have questions answered about how to enter programs. The Class was a fun way for community producers to "look behind the curtains" of a major industry award that they are all eligible to enter.

Discover Aviation Days

Outreach Coordinator, Damian Kussian, worked with the folks at the Anoka County Airport to create a new promo for this year's Discover Aviation Days events. In exchange, NMTV will be promoted on all Aviation Days marketing materials, the website and in event emails. NMTV has had a long relationship with Aviation Days, and have held screenings of our historical airplane documentaries during the event in the past.



NMTV Promos

T.J. Tronson has been working on a series of promos for North Metro TV. He completed five of those promos in March. They involve staff, community producers, representatives of police, cities, and schools talking about their experiences with NMTV and how that relationship has benefitted the community.

Sports Den Winter Season Finale

The hour-and-a-half long, live, Sports Den Winter Finale went out live on Monday, March 21st. Once again, the studio was filled with student athletes from Blaine, Centennial, and Spring Lake Park High Schools, along with parents, friends and coaches. The show included highlights from the hockey, wrestling, gymnastics and basketball seasons and interviews. Each student athlete was brought onto the set and asked questions about the past season and their future goals. The students all received a Sports Den athletic shirt and a dvd copy of the program to thank them for attending and for being a fan of Sports Den. The shirts are very popular with student athletes and serve as an excellent source of promotion for NMTV and Sports Den.



PR bits and pieces

- Created a promo for Discover Aviation Days.
- Met with Mike Ericson and Gaugh Companies representative Lou Suskie to work on video message. Also met with Centerville business owners in preparation for video.
- Created ad and bought 300 souvenir cups for high school football games.
- Continue work on artist vignettes for "Make."
- Signed up sponsors for Sports Den Winter season finale.

Production equipment consulting for cities and schools

Centerville (2 hrs)

- Returned DVD recorder back to service. Successfully made several test recordings.

Blaine (2 hrs)

- Met with Roark Haver and Alpha engineer to assess the City's needs for an HD equipment upgrade estimate.

Ham Lake (7 hrs)

- Loss of signal. Signal to modulator in head-end good. Contacted Comcast. Problem discovered down the line.
- Ceiling projector displaying a jittery output. Found failing component and will order replacement.
- Looked into connecting the cable system modulator and running their consoles A/V signals to the modulator.
- Studied Emergency Services room to learn system operation. Will create simple "users guide."

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (3/3/16)	Blaine Staff	00:54:05
Blaine Planning Commission Meeting (3/8/16)	Blaine Staff	01:05:05
Blaine City Council Meeting (3/17/16)	Blaine Staff	01:11:57
Blaine Park Board Meeting (3/22/16)	Blaine Staff	00:54:49
Centerville City Council Meeting (3/9/16)	Centerville Staff	01:12:49
Centerville City Council Meeting (3/23/16)	Centerville Staff	01:35:40
Circle Pines City Council Meeting (3/8/16)	Circle Pines Staff	00:24:36
Circle Pines Utility Commission Meeting (3/16/16)	Circle Pines Staff	00:21:06
Circle Pines City Council Meeting (3/22/16)	Circle Pines Staff	00:53:18
Ham Lake City Council Meeting (3/7/16)	Ham Lake Staff	00:31:05
Ham Lake Park & Tree Meeting (3/16/16)	Ham Lake Staff	00:52:58
Ham Lake City Council Meeting (3/21/16)	Ham Lake Staff	00:31:27
Ham Lake Planning Commission Meeting (3/28/16)	Ham Lake Staff	00:03:49
Ham Lake Planning Commission Meeting (1/25/16)	Ham Lake Staff	00:19:35
Lexington City Council Meeting (3/3/16)	Lexington Staff	00:25:23
Lexington City Council Meeting (3/17/16)	Lexington Staff	00:25:00
Lino Lakes Planning & Zoning Meeting (3/9/16)	Lino Lakes Staff	00:32:41
Lino Lakes City Council Meeting (3/14/16)	Lino Lakes Staff	01:23:44
Lino Lakes City Council Meeting (3/28/16)	Lino Lakes Staff	00:03:00
Spring Lake Park City Council Meeting (3/7/16)	Spring Lake Park Staff	00:25:53
Spring Lake Park City Council Meeting (3/21/16)	Spring Lake Park Staff	00:40:06
Spring Lake Park Planning Commission Meeting (3/28/16)	Spring Lake Park Staff	01:12:42
21 New Programs		15:41:13 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

**Unapproved minutes
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
April 12, 2016 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neill, Thorson, and Vanderbloomer

Chairperson Olsson called to order the public hearing to consider comments by citizens regarding the Storm Water Pollution Prevention Program/SWPPP on April 12, 2016 at 7:00 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; and Ron Wasmund, Building Official.

2. PUBLIC HEARING – Storm Water Pollution Prevention Program (SWPPP)

Petracek provided an explanation for the SWPPP program, and the purpose for the public hearing. Discussion ensued.

The Commission received a written notification from Bernice Bautch regarding the storm water drainage ditch that runs between Restwood and Flowerfield Road.

No citizens were present to address the P & Z for the public hearing.

3. ADJOURNMENT PUBLIC HEARING

Olsson made a motion to adjourn the Storm Water Pollution Prevention Program public hearing at 7:07 p.m. The motion was seconded by Vanderbloomer. Motion carried unanimously 5-0.

REGULAR PLANNING COMMISSION MEETING

4. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neill, Thorson, Vanderbloomer

Chairperson Olsson called to order the Regular Planning Commission meeting on April 12, 2016 at 7:07 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Ron Wasmund, Building Official.

5. CITIZENS FORUM

No one was present to address the Planning & Zoning Commission.

6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Olsson made a motion to the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0.

7. LETTERS AND COMMUNICATION

8. Building Permits for March 2016

No discussion was had on the March 2016 building permits

9. APPROVAL OF PLANNING COMMISSION MINUTES

A. March 8, 2016

Vanderbloomer made a motion to approve the March 8, 2016 Planning Commission minutes. The motion was seconded by Bautch. Motion carried unanimously 4-0. Abstain - 1

10. DISCUSSION ITEM:

B. Proposed Parking Changes

Members of the Commission reviewed and asked for clarification of the redraft of the proposed ordinance section 11.60; subdv. 22 presented by Attorney Glaser and Building Official Wasmund. Discussion ensued.

Chairman Olsson stated that changes would be made to section 6(A) to reference 6(B), and amend Subdiv. 22; Section (I); Subsection 12(K) regarding non-compliance. Glaser stated he will bring the final draft back to the next P & Z meeting.

Petracek asked if the Commission wanted to accommodate the request coming from the Public Hearing in regard to sending letters to property owner's that would be in violation of the proposed ordinance about the timeframe when the regulations would go in front of the City Council for their approval. The Consensus of the Commission was to send out letters notifying the property owners in question of the City Council meeting when they would take action. No action taken.

11. NOTE COUNCIL MINUTES:

A. March 3, 2016

B. March 17, 2016

Olsson asked about the sale of Cowboy's Saloon and the transfer of the liquor license. Petracek explained the sale and liquor license transfer to Larry Ranallo. Discussion ensued.

12. PLANNING COMMISSION INPUT

No input from the Commission

13. ADJOURNMENT

A motion was made by Bautch to adjourn at 8:06 p.m. The motion was seconded by Olsson. Motion carried 5-0.

**CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MARCH 3, 2016 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

Mayor Kurth called to order the Regular City Council meeting for March 3, 2016 at 7:00 p.m. Councilmember's present: Devries, Hughes, Payment, and Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director; Gary Grote, Fire Chief; Chris Diebold and Larry Ranallo from Cowboy's Saloon; Ron Wasmund and Scott Jensen from Inspectron Inc.; Sara Moore, Quad Press.

2. CITIZENS FORUM

No citizens were present to address the Council.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Petracek explained that item C of the Consent Agenda needs to be removed. Discussion ensued.

Councilmember Devries made a motion to approve the agenda with the removal of item C of the Consent Agenda. The motion was seconded by Councilmember Payment. Motion carried 5-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Plasch) – *Councilmember Plasch had nothing to report*
- B. Cable Commission (Councilmember Payment) – *Councilmember Payment had nothing to report*
- C. City Administrator (Bill Petracek) – *Petracek explained that Tina Meyer has given her notice of resignation effective April 4, 2016. Discussion ensued. Petracek also provided an update on the brochure being developed by the Quad Press that will be distributed to promote the Section 4AAA Girl's Fastpitch tournament in May. Discussion ensued.*

- D. Building Official (Ron Wasmund)

Ron Wasmund, Building Official, introduced Scott Jensen, Building Inspector, to the Council. Wasmund stated he wanted Mr. Jensen to provide the report to the Council, since he is the person doing the work.

Scott Jensen explained how the rental housing inspection, building inspection, and property maintenance inspection process has been going. Discussion ensued. Hughes asked when the rental housing inspection process would be completed.

Jensen explained that he feels it should be completed in June or July of next year. Discussion ensued.

5. LETTERS AND COMMUNICATIONS:

- A. Public Notice – Closed Executive Session – March 3, 2016
- B. Public Notice – March 17, 2016 Council Workshop meeting rescheduled to March 3, 2016
- C. Council Workshop meeting minutes – February 18, 2016
- D. Planning & Zoning meeting minutes – February 9, 2016
- E. Circle Pines Mayor Dave Bartholomay – Patriot Ride – July 9, 2016
- F. North Metro TV – January 2016 Update
- G. Forest Lake Area Chamber of Commerce – Lunch with Congressman Tom Emmer, Friday April 1, 2016

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – February 18, 2016
- B. Recommendation to Approve Claims and Bills:
Check #'s 13417 through 13417
Check #'s 40488 through 40529

A motion was made by Councilmember Hughes to approve the consent agenda items. The motion was seconded by Councilmember Payment. Motion carried 5-0.

7. ACTION ITEMS:

- A. Recommendation to approve Liquor License application for
Mr. Arthur's, Inc. DBA Cowboy's Saloon pending successful background
check conducted by CL.

A motion was made by Councilmember Devries to approve the liquor license application for Mr. Arthur's Inc. DBA Cowboy's Saloon pending successful background check conducted by the police department. The motion was seconded by Councilmember Plasch. Motion carried 5-0.

Chris Diebold from Cowboy's introduced Larry Ranallo, the new owner of Cowboy's Saloon. He provided the Council an explanation for the sale of Cowboy's Saloon. Mr. Ranallo provided the Council his background in the hospitality industry. He stated

that his family has been running bars and restaurants for many years. Discussion ensued.

- B. Recommendation to approve hiring of Firefighter Scott Parenteau to the Lexington Fire Department

Councilmember Payment asked the Chief Grote since we are not paying for the fire training, how long will it take to get this recruit through the academy. Chief Grote replied by saying we want to bring Mr. Parenteau onto the department and work with him a while before we invest a lot of money in him by sending him through the academy and purchasing gear for him. Discussion ensued.

A motion was made by Councilmember Devries to approve the hiring of Firefighter Scott Parenteau to the Lexington Fire Department. The motion was seconded by Councilmember Hughes. Motion carried 5-0.

8. MAYOR AND COUNCIL INPUT

No input from the Mayor or Council

9. ADMINISTRATOR INPUT

No Input from the City Administrator

10. CONVENE FOR CLOSED EXECUTIVE SESSION - ATTORNEY CLIENT PRIVILEGES MATTERS

A motion was made by Councilmember Hughes to convene for closed executive session – attorney client privileges matters at 7:25 p.m. The motion was seconded by councilmember payment. motion carried 5-0.

11. RECONVENE FROM CLOSED SESSION

The Council reconvened into open session at 7:52 p.m. Attorney Glaser stated we were in closed session to discuss Parkview litigation.

12. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:53 p.m. The motion was seconded by Councilmember Payment. Motion carried 5-0.

I hereby certify that the March 3, 2016, Regular City Council Minutes as presented, were approved by the Lexington City Council on March 17, 2016.

Bill Petracek
City Administrator

/bp

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of April 21, 2016.

(1) Payroll

Checks	13420 through	13420	
Vouchers	140001 through	140014	\$ 19,143.79

VOID:

Automatic Withdrawals		
Federal Tax	\$2,125.94	
Social Security	\$1,648.03	
Medicare	\$385.44	
State Tax	<u>\$920.25</u>	
Total	\$5,079.66	\$ 5,079.66

(2) Automatic Data Processing	\$ 238.62
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(3) General and Liquor Payment Recommendations:

Checks	40636 through	40636	\$ 17,053.22
Checks	40637 through	40637	\$ 123.63
Checks	40538 through	40681	\$ 111,629.69

VOID:

(4) ACH and Credit Card Payments for:	\$ -
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(5) Wire Transfer Payment Recommendation: (Bond Payments)	\$ -
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Total Payments and Withdrawals Approval	<u>\$ 153,268.61</u>
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Centennial Lakes Police Payment Recommendations:

Checks	10808 through	10828	\$ 8,048.75
ACH			<u>\$ -</u>
Total Payments			<u>\$ 8,048.75</u>

VOID:

WEEK 14 BATCH 5232 14 PAYS
0 Employees With Overflow Statement

0 Overflow Statement 1 Total Statement

Tot Cks/Vchrs:00000000001 Total Pages:00000000003 - Page count not applicable for iReports

	First No.	Last No.	Total
Checks:	00000013420	00000013420	00000000001
Vouchers:	00000140001	00000140014	00000000000

Earnings Statement

STLO M9J TOTAL DOCUMENT
CITY OF LEXINGTON
LOCATION 0001

COPY

COPY

27001.70 GROSS
19143.79 NET PAY (INCLUDING ALL DEPOSITS)
2125.94 FEDERAL TAX
1648.03 SOCIAL SECURITY
385.44 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
920.25 STATE TAX
.00 LOCAL TAX
20796.53 DEDUCTIONS
1125.51 NET CHECK

STLO COMPANY CODE M9J
CITY OF LEXINGTON
TOTAL DOCUMENT
LOCATION 0001

COPY

COPY

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
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THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

Claims + Bills



ADVICE OF DEBIT

ADP, LLC
1851 N RESLER DRIVE MS-100
EL PASO TX 79912

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 471738066
Advice of Debit Date : 04/08/2016
Advice of Debit Due Date : 04/15/2016
Total Debited This Invoice : \$238.62

i Inquiries

For Product/Service inquiries, please contact your Client Service Team.

TINA NORTHCUTT
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625



****IMPORTANT MESSAGE****

*****CALL MONITORING*****

Please be advised that calls to and from ADP may be monitored or recorded for business and quality assurance purposes.

CURRENT CHARGES

PAYROLL SERVICES

COMPANY CODE 0069-10-M9J

Processing Charges for
Period Ending Date: 04/02/2016

	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
Pays	14			\$128.40	
Labor Distribution	14			\$19.10	
Personnel Reporting Sys Base Chg	115	at no charge			
Tax Service	14	\$0.30 each	\$33.05	\$37.25	
ADPiPayStatements	14	\$0.20 each		\$2.80	
iReports	14	\$0.08 each		\$1.12	
YTD Download	14	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	14	at no charge			

Employee Payment Services for
Period Ending Date: 04/02/2016

Full Service Direct Deposit	20	\$0.82 each	\$12.45	\$28.85	
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TOTAL CHARGES FOR COMPANY CODE:

0069-10-M9J

\$238.62

Total Debited

\$238.62

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 04/15/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

April 2016

Check Amt Invoice Comment

10100 4M FUND

Paid Chk#	040636	4/8/2016	JPMI CONSTRUCTION CO		
E 310-42260-520	Buildings and Structures		\$17,053.22		PARTIAL PAYMENT #5
Total	JPMI CONSTRUCTION CO		\$17,053.22		
	10100 4M FUND		\$17,053.22		

Fund Summary**10100 4M FUND**

310 CAPITAL PROJECTS	\$17,053.22
	\$17,053.22

***Check Detail Register©**

April 2016

		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk#	040637	4/8/2016	NOVAK, TROY	
E 609-00000-101	Salaries & Wages	\$123.63		MISSED PAY 4/6/16
	Total NOVAK, TROY	\$123.63		
	10100 4M FUND	\$123.63		
Fund Summary				
10100 4M FUND				
609 MUNICIPAL LIQUOR FUND		\$123.63		
		\$123.63		

***Check Detail Register©**

April 2016

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	040638	4/21/2016	ALEXANDRA HOUSE INC		
E 101-41500-490	Subcontracted Services		\$2,800.00	105	2016 Professional Services
	Total ALEXANDRA HOUSE INC		\$2,800.00		
Paid Chk#	040639	4/21/2016	AMERICAN BOTTLING		
E 609-00000-254	Miscellaneous Purchase		\$240.10	7421520221	
	Total AMERICAN BOTTLING		\$240.10		
Paid Chk#	040640	4/21/2016	ARMOR SECURITY INC		
E 220-48000-385	Building Security		\$445.32	200139	padlocks
E 220-48000-385	Building Security		\$59.60	200429	padlocks
	Total ARMOR SECURITY INC		\$504.92		
Paid Chk#	040641	4/21/2016	ARTISAN BEER COMPANY		
E 609-00000-252	Beer Purchase		\$338.80	3092342	
	Total ARTISAN BEER COMPANY		\$338.80		
Paid Chk#	040642	4/21/2016	ASPEN MILLS		
E 101-42260-214	Fire Uniforms		\$183.20	179090	
E 101-42260-214	Fire Uniforms		\$127.60	179091	
	Total ASPEN MILLS		\$310.80		
Paid Chk#	040643	4/21/2016	BADGER METER INC		
E 730-00000-430	Miscellaneous		\$54.00	1088731	1-1-16 thru 3-31-16
	Total BADGER METER INC		\$54.00		
Paid Chk#	040644	4/21/2016	BEISSWENGER S		
E 101-45200-404	Repair Machinery/Equipment		\$41.94	704764	chain saw sharpening
	Total BEISSWENGER S		\$41.94		
Paid Chk#	040645	4/21/2016	BELLBOY CORPORATION		
E 609-00000-251	Liquor Purchase		\$984.95	53099400	
E 609-00000-251	Liquor Purchase		(\$17.25)	53157200	
E 609-00000-254	Miscellaneous Purchase		\$255.22	93751600	
	Total BELLBOY CORPORATION		\$1,222.92		
Paid Chk#	040646	4/21/2016	BERNICKS BEVERAGES/VENDING		
E 609-00000-252	Beer Purchase		\$20.80	290257	
E 609-00000-252	Beer Purchase		\$1,134.30	290258	
	Total BERNICKS BEVERAGES/VENDING		\$1,155.10		
Paid Chk#	040647	4/21/2016	BREAKTHRU BEVERAGE MN		
E 609-00000-251	Liquor Purchase		\$7,185.58	1080452607	
E 609-00000-253	Wine Purchase		\$112.00	1080452608	
E 609-00000-251	Liquor Purchase		\$2,458.33	1080455419	
E 609-00000-251	Liquor Purchase		\$628.62	1080456426	
	Total BREAKTHRU BEVERAGE MN		\$10,384.53		
Paid Chk#	040648	4/21/2016	CAPITOL BEVERAGE SALES		
E 609-00000-252	Beer Purchase		\$4,129.50	869997	
E 609-00000-252	Beer Purchase		\$172.80	875496	
E 609-00000-252	Beer Purchase		\$4,051.20	875899	
E 609-00000-254	Miscellaneous Purchase		\$31.52	881601	
	Total CAPITOL BEVERAGE SALES		\$8,385.02		

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Paid Chk# 040649	4/21/2016	CHET S SHOES, INC			
E 101-43100-175	Clothing Allowance		\$157.24	802279	Jim
Total		CHET S SHOES, INC	\$157.24		
Paid Chk# 040650	4/21/2016	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252	Beer Purchase		\$388.00	260728	
Total		CLEAR RIVER BEVERAGE COMPANY	\$388.00		
Paid Chk# 040651	4/21/2016	DAHLHEIMER DISTRIBUTING			
E 609-00000-252	Beer Purchase		\$7,423.26	1196605	
E 609-00000-252	Beer Purchase		\$1,024.00	1196674	
E 609-00000-252	Beer Purchase		(\$106.40)	124379	
E 609-00000-252	Beer Purchase		\$3,366.95	124519	
E 609-00000-252	Beer Purchase		(\$32.00)	124705	
Total		DAHLHEIMER DISTRIBUTING	\$11,675.81		
Paid Chk# 040652	4/21/2016	E H RENNER & SONS			
E 730-00000-404	Repair Machinery/Equipment		\$6,075.00	1468610000	pump repair
Total		E H RENNER & SONS	\$6,075.00		
Paid Chk# 040653	4/21/2016	FRATTALLONE S HARDWARE			
E 101-45200-400	General Maintenance		\$17.08	55434g	spraypaint
E 101-45200-404	Repair Machinery/Equipment		\$22.43	55598g	xylene
E 101-45200-210	Operating Supplies		\$9.61	55616g	tape
Total		FRATTALLONE S HARDWARE	\$49.12		
Paid Chk# 040654	4/21/2016	GOPHER STATE ONE CALL			
E 770-00000-228	Gopher State One Call		\$12.33	6030507	
E 730-00000-228	Gopher State One Call		\$12.32	6030507	
Total		GOPHER STATE ONE CALL	\$24.65		
Paid Chk# 040655	4/21/2016	HAWKINS INC			
E 730-00000-216	Chemicals		\$5.00	3861607	chlorine
Total		HAWKINS INC	\$5.00		
Paid Chk# 040656	4/21/2016	HOHENSTEINS INC			
E 609-00000-252	Beer Purchase		\$1,329.00	819677	
Total		HOHENSTEINS INC	\$1,329.00		
Paid Chk# 040657	4/21/2016	HOLIDAY STATIONSTORES			
E 101-43100-212	Gas & Oil		\$99.02		ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$49.51		ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$99.02		ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$123.78		ACCT #012-558-511
E 770-00000-212	Gas & Oil		\$123.79		ACCT #012-558-511
Total		HOLIDAY STATIONSTORES	\$495.12		
Paid Chk# 040658	4/21/2016	HOME DEPOT			
E 101-43100-224	Street Maint Materials		\$125.09	1170964	blacktop
E 101-45200-402	Vandalism Repairs		\$1,454.32	228000301193	picnic table
Total		HOME DEPOT	\$1,579.41		
Paid Chk# 040659	4/21/2016	IEH AUTO PARTS LLC			
E 101-43100-210	Operating Supplies		\$9.05	038845387	
Total		IEH AUTO PARTS LLC	\$9.05		

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Paid Chk# 040660	4/21/2016	IKES PLUMBING			
E 101-45200-430	Miscellaneous	\$180.00	7496		De-winterize concession stand
Total IKES PLUMBING		\$180.00			
Paid Chk# 040661	4/21/2016	INDIAN ISLAND WINERY			
E 609-00000-253	Wine Purchase	\$240.96	1047		
Total INDIAN ISLAND WINERY		\$240.96			
Paid Chk# 040662	4/21/2016	JJ TAYLOR			
E 609-00000-252	Beer Purchase	\$5,483.30	2479381		
E 609-00000-252	Beer Purchase	\$157.00	2479392		
E 609-00000-252	Beer Purchase	\$5,369.75	2498207		
Total JJ TAYLOR		\$11,010.05			
Paid Chk# 040663	4/21/2016	JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase	\$352.16	5407424		
E 609-00000-253	Wine Purchase	\$404.28	5407425		
E 609-00000-251	Liquor Purchase	\$97.41	5408808		
E 609-00000-253	Wine Purchase	\$769.17	5408809		
E 609-00000-251	Liquor Purchase	\$4,610.51	5408810		
E 609-00000-251	Liquor Purchase	\$236.46	5412695		
E 609-00000-253	Wine Purchase	\$271.68	5412696		
E 609-00000-253	Wine Purchase	\$185.18	5412697		
E 609-00000-251	Liquor Purchase	\$338.40	5414057		
E 609-00000-253	Wine Purchase	\$584.40	5414058		
E 609-00000-254	Miscellaneous Purchase	\$108.69	5414059		
E 609-00000-251	Liquor Purchase	\$2,420.74	5414060		
E 609-00000-383	Gas Utilities	(\$195.66)	568648		
E 609-00000-253	Wine Purchase	(\$12.41)	568995		
E 609-00000-253	Wine Purchase	(\$38.85)	568996		
E 609-00000-251	Liquor Purchase	(\$105.18)	569399		
Total JOHNSON BROTHERS LIQUOR		\$10,026.98			
Paid Chk# 040664	4/21/2016	KNOWLAN S SUPER MARKET			
E 101-43100-210	Operating Supplies	\$24.70	100025989		
Total KNOWLAN S SUPER MARKET		\$24.70			
Paid Chk# 040665	4/21/2016	M AMUNDSON LLP			
E 609-00000-254	Miscellaneous Purchase	\$2,418.28	213905		
E 609-00000-254	Miscellaneous Purchase	\$1,535.38	214297		
E 609-00000-254	Miscellaneous Purchase	\$2,690.86	214739		
Total M AMUNDSON LLP		\$6,644.52			
Paid Chk# 040666	4/21/2016	MARCO			
E 101-41500-200	Office Supplies	\$40.00	inv3239671		getting Gary set up
Total MARCO		\$40.00			
Paid Chk# 040667	4/21/2016	MET COUNCIL - WASTEWATER			
E 770-00000-389	MWCC Charges	\$7,193.48	0001053883		
Total MET COUNCIL - WASTEWATER		\$7,193.48			
Paid Chk# 040668	4/21/2016	METAL SUPERMARKETS			
E 101-43100-400	General Maintenance	\$577.81	913-104537		
Total METAL SUPERMARKETS		\$577.81			
Paid Chk# 040669	4/21/2016	MSA PROFESSIONAL SERVICES			

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			Check Amt	Invoice	Comment
Total SOUTHERN WINE & SPIRITS			\$2,873.74		
Paid Chk# 040678	4/21/2016	VINOCOPIA			
E 609-00000-253	Wine Purchase		\$718.00	0148234-in	
Total VINOCOPIA			\$718.00		
Paid Chk# 040679	4/21/2016	VINZANT, MARY			
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 4-16-16
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 4-9-16
Total VINZANT, MARY			\$264.00		
Paid Chk# 040680	4/21/2016	WINE MERCHANTS			
E 609-00000-253	Wine Purchase		(\$3.77)	707323	
E 609-00000-253	Wine Purchase		\$423.72	7075560	
E 609-00000-253	Wine Purchase		\$109.18	7076520	
Total WINE MERCHANTS			\$529.13		
Paid Chk# 040681	4/21/2016	YESCO			
E 609-00000-404	Repair Machinery/Equipment		\$117.84	1258	fix rope on city hall flag pole
Total YESCO			\$117.84		
10100 4M FUND			\$111,629.69		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$8,776.47
220 LOVELL BUILDING	\$768.92
310 CAPITAL PROJECTS	\$10,771.11
330 WATER CAPITAL FUND	\$3,851.00
440 15 STREET IMPROVEMENTS	\$1,231.87
609 MUNICIPAL LIQUOR FUND	\$70,232.61
651 STORM WATER FUND	\$1,446.01
730 WATER FUND	\$6,467.10
770 SEWER FUND	\$8,084.60
	\$111,629.69

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
04/16	04/06/2016	10808	ABRAMS & SCHMIDT LLC	LEGAL FEES MARCH	72.50
04/16	04/06/2016	10809	ANOKA COUNTY ATTORNEY	FOREFEITURE DISTRIBUTION SK	210.60
04/16	04/06/2016	10810	BCA CJTE	SEARCH WARRANTS MG	65.00
04/16	04/06/2016	10811	BCA/MNJIS SECTION	CJDN/CJRS QTRLY ACCESS	390.00
04/16	04/06/2016	10812	CALIBRE PRESS LLC	FINDING THE LEADER TRAINING KC	329.00
04/16	04/06/2016	10813	CITY OF CENTERVILLE	FORFEITURE DISTRIBUTION 04 TRAIL	1,929.95
04/16	04/06/2016	10814	CITY OF CIRCLE PINES	FORFEITURE DISTRIBUTION 06 SEBR	284.40
04/16	04/06/2016	10815	COVERALL OF THE TWIN CITIES INC	APRIL CLEANING SERVICE	796.22
04/16	04/06/2016	10816	DON'S CIRCLE SERVICE, INC	VEH MTC & REPAIRS	226.50
04/16	04/06/2016	10817	E C S I, LLC	2016 ANNUAL FIRE ALARM MONITORI	360.00
04/16	04/06/2016	10818	FRATTALLONES HARDWARE, INC.	CLEANING SUPPLIES	12.79
04/16	04/06/2016	10819	KENDELL DOORS & HARDWARE, INC	BLDG DOOR MTC	188.00
04/16	04/06/2016	10820	CITY OF LEXINGTON	FORFEITURE DISTRIB '03 GMC SIERR	498.59
04/16	04/06/2016	10821	METRO SALES, INC	TWO BLACK PRINT CARTRIDGES DEL	31.71
04/16	04/06/2016	10822	MN DEPT OF FINANCE	FORFEITURE DISTRIBUTION SK	105.30
04/16	04/06/2016	10823	O'REILLY AUTOMOTIVE, INC	HEADLAMP	6.85
04/16	04/06/2016	10824	QUILL CORPORATION	OFFICE SUPPLIES	57.69
04/16	04/06/2016	10825	SHRED-N-GO, INC	SHREDDING SERVICE	45.00
04/16	04/06/2016	10826	TELECIDE PRODUCTIONS, INC	COMPUTER MTC/SUPPORT	1,215.68
04/16	04/06/2016	10827	TOP GREEN	APRIL GROUNDS MTC	671.98
04/16	04/06/2016	10828	VERIZON WIRELESS	CELL PHONES	550.99
Grand Totals:					8,048.75

JOINT POWERS AGREEMENT FOR
THE RECONSTRUCTION OF:
RESTWOOD ROAD AND FLOWERFIELD ROAD
FROM NAPLES STREET TO NORTH HIGHWAY DRIVE
IN THE CITIES OF BLAINE AND LEXINGTON

This Agreement made and entered into this 21 day of April, 2016, by and between the City of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, hereinafter referred to as "Blaine", and the City of Lexington, 9180 Lexington Avenue, Lexington, MN 55014, hereinafter referred to as "Lexington".

WITNESSETH

WHEREAS, the parties to this Agreement consider it mutually desirable to reconstruct the existing streets on Restwood Road and Flowerfield Road, hereinafter referred to as "Streets" for the benefit of the traveling public; and

WHEREAS, the parties agree that the Cities of Blaine and Lexington shall jointly participate in a project for reconstruction of said Streets from their intersections at Naples Street to their intersections at North Highway Drive in the Cities of Blaine and Lexington, herein after referred to as "Project"; and

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared by jointly participating in the costs of design and construction of said Project; and

WHEREAS, the Streets are located within the corporate boundaries of both Blaine and Lexington; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed that Blaine and Lexington will share project responsibilities and costs associated with the design, construction and related activities of the Project as described in the following sections:

I. COSTS

The contract costs of the construction work, design, administration and all related engineering costs required to complete the Project, shall constitute the actual "Construction Costs" and shall be so referred to herein. The Construction Costs for the Project shall be split between Blaine and Lexington based on each City's percentage of front footage (including both property and right of way) along the Project, except driveway and sidewalk replacement costs, which will be apportioned based on the actual costs of driveway and sidewalk installed in each City respectively.

II. SURVEY WORK

Lexington shall provide all necessary surveying services, including a topographic survey of the Project corridor and all construction staking associated with the Project. Costs for said survey work will be part of the design and administration costs.

III. DESIGN SERVICES AND PROJECT ADMINISTRATION

Lexington shall provide all engineering design services, including design of plans and specifications, and shall cause the construction of the Project in conformance with said plans and specifications. Lexington shall include representatives of Blaine in determining the general scope and design parameters of the project. Both parties shall approve the final design prior to bidding the project. Lexington shall do the calling for bids and the acceptance of all bid proposals in accordance with Minnesota Law. Lexington shall

perform construction administration on this project. Construction inspection shall be a joint effort between the parties, led by Lexington. Each city shall perform all resident coordination with their residents regarding construction issues which directly affect the abutting residents such as driveways, landscaping and yards. Costs for said design services and project administration done by both parties will be a part of the design and administration costs.

IV. CITY UTILITIES

All costs for new storm sewer, storm water ponding and other drainage facilities will be apportioned as identified in project Construction Cost. All costs associated with any removal, replacement or construction of new sanitary sewer or water main utilities shall be apportioned to the City which owns the utilities.

V. CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Any change orders or supplemental agreements that affect the Construction Costs must be approved by both parties prior to execution of work.

VI. FINAL COMPLETION

Final Completion of the Project must be approved by both parties.

VII. PAYMENT

Lexington will administer the contract and act as the paying agent for the Construction Costs. Payments to the Contractor will be made as the Project work progresses and when certified by the Lexington City Engineer. Lexington will, in turn, bill Blaine for Blaine's share of the Construction Costs upon Substantial Completion of the Project. Upon presentation of an itemized claim, Blaine shall reimburse Lexington for its share of costs incurred under this Agreement within 30 days from the presentation of the claim. If any portion of an itemized claim is questioned by the receiving agency, the remainder of the claim shall be promptly paid and accompanied by a written explanation of the amounts in question. Payment of any amount in dispute will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

VIII. INDEMNIFICATION

Blaine and Lexington agree to defend, indemnify, and hold harmless the other party, its officers, employees and agents, successors and assigns, from all damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, sustained in any action commenced by any third party in connection with the indemnifying party's performance of its duties and obligations under this Agreement, except those damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, arising from the negligence or willful misconduct of the other party.

IX. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds expended and report of all receipts and disbursements shall be made upon request by either party.

X. TERMINATION

This Agreement may be terminated at any time, with or without cause, if both parties agree. Such termination shall not be effective with respect to any solicitation of bids or any purchases of services or goods, which occurred prior to such notice of termination.

XI. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the City Manager of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, and the City Administrator of Lexington, 9180 Lexington Avenue, Lexington, MN 55014.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below.

CITY OF BLAINE

By: _____
Tom Ryan
Mayor

Dated: _____

ATTEST:

By: _____
Clark Arneson
City Manager

Dated: _____

CITY OF LEXINGTON

By: _____
Mark Kurth
Mayor

Dated: _____

ATTEST:

By: _____
Bill Petracek
City Administrator

Dated: _____

APPROVED AS TO FORM AND EXECUTION:

By: _____
City Attorney

Dated: _____

Mary Vinzant

From: Kevin Baglien [K.Baglien@usagain.com]
Sent: Thursday, April 14, 2016 12:21 PM
To: mvlexington@comcast.net
Subject: USAgain collection bin

Hi Mary,

I just wanted to take a moment and thank you and council for looking into hosting a textile collection bin at city hall for the City of Lexington.

We are also looking forward to partnering with the City of Lexington at the Spring cleanup/recycling event 4/16!

USAgain operates in 15 states. On a national scale last year we collected 12 million tons of textiles thus keeping them out of land fills and giving them a second life as re used clothing or re purposed materials such as insulation, carpet padding, threads, and ragstock. We accept shoes, clothes, purses, belts, hats, linens, bedding, towels, and outerware. We accept these items regardless of the condition.

It takes 1200 gallons of water to produce one cotton tee shirt from the growing of the raw product thru production. Textiles are the second leading cause of greenhouse gasses behind aluminum.

Items we collect are donated to charities such as the Childrens Miracle Network and the Boys and Girls Clubs of America or sold for pennies on the pound. Nothing we collect goes back into our landfills.

We have donated over one million dollars to charities thru our charitable giving program and have planted over 650,000 trees.

In Minnesota we have about 1200 host sites throughout the state. Our home office is located in New Brighton. We collect around 300,000 to 500,000 pounds of clothes monthly. We collect more than any other USAgain territory! Our host sites include churches, schools, municipalities, and businesses of all types.

Recently we received a certificate of commendation from the Anoka County commissioners for textile collection in 2015.

There is no contract to sign, you may try our program for as long as you like. Most of our site hosts have been with USAgain for several years. We carry one million dollars liability insurance, the bins are double locked. We run the route automatically through your area every week. You don't have to do anything but provide a site for the collection bin. We pay our site hosts a penny a pound to do with as they please. I am the local contact and I am always available to help out if need be. Our sites in your area are great collectors and we could use many more as they seem very popular with the community.

Thanks again for your time. I am looking forward to working with the city at the spring clean up event and hopefully beyond with the collection bin site.

Sincerely,

Kevin Baglien
Territory Manager



82 SE 2nd Ave
New Brighton, MN 55112

O: 651 639 0012

F: 651 639 0019

C: 651 373 9847

k.baglien@usagain.com

www.usagain.com

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