

CITY OF LEXINGTON
CONTRACTOR'S LICENSE APPLICATION
9180 Lexington Avenue
Lexington, MN 55014-3531
Phone (763) 784-2792
Fax (763) 785-8951

FULL Name of Business: _____

Business Address: _____
(Street, Box, Rt.) (City) (State) (Zip)

Business Phone Number(s): _____

Applicant: _____
(Last Name) (First Name) (Middle Initial)

Please describe what type of work the business does (i.e., heating, air conditioning, construction, etc.):

Please list other communities where licenses are held or work has been performed:

In order to be approved for a contractor's license in the City of Lexington, you must provide the following:

- * **Public liability insurance certificate of \$100,000.00 per person, \$300,000.00 per accident for bodily injury, and \$100,000.00 for property damage.**
- * **Certificate of workers' compensation insurance, if applicable**
- * **\$75.00 license fee (Fee is EXEMPT if licensed through State of MN)**

THE UNDERSIGNED APPLICANT MAKES THIS APPLICATION PURSUANT TO ALL THE LAWS OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA AND SUCH RULES AND REGULATIONS AS THE CITY COUNCIL OF THE CITY OF LEXINGTON MAY FROM TIME TO TIME PRESCRIBE.

Applicant's Signature

Date

NOTE: This application will not be processed if not filled out in its entirety and proof of insurance is not received. License expires on December 31st of each year.

**MINNESOTA BUSINESS TAX IDENTIFICATION NUMBER
AND
SOCIAL SECURITY NUMBER**

Pursuant to Laws of Minnesota, 1984, Chapter 502, Article 8, Section 2 (270.72) (Tax Clearance; Issuance of Licenses), the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance of renewal of your license in the event you owe Minnesota Sales, employers withholding or motor vehicle excise taxes:

2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service.

3. **FAILURE TO SUPPLY THIS INFORMATION MAY JEOPARDIZE OR DELAY THE PROCESSING OF YOUR LICENSE ISSUANCE OR RENEWAL APPLICATION.**

Please supply the following information and return along with your application to the licensing authority.

Applicant's Last Name	First Name	Middle Initial
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Applicant's Address

Applicant's Social Security Number	Position (Officer, Partner, etc.)
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Business Name

Business Address	City	State	Zip Code
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MN Tax ID Number NOT Required
***Minnesota Tax Identification Number**

Signature	Date
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* If a Minnesota Tax ID Number is not required for the business being operated, indicate that by placing an X in the box.

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKER'S COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: _____
(NOT the insurance agent)

Policy Number: _____

Dates of Coverage: _____ to _____
Or

I am not required to have workers' compensation liability coverage because:

- I have no employees
- I am self-insured (include permit to self-insure)
- I have no employees who are covered by the workers' compensation law (these include: Spouse, Parents, Children and Certain Farm Employees)

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I certify that the information provided above is accurate and complete and that a valid workers' compensation policy will be kept in effect at all times as required by law.

Name: _____
(Last, First, Middle)

Doing Business As: _____
(Business Name if Difference than Your Name)

Business Address: _____

City, State, Zip: _____ Phone: _____

Signature: _____ Date: _____

MINNESOTA STATUTE
176.182 BUSINESS LICENSES OR PERMITS
COVERAGE REQUIRED.

Every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of section 176.181, subdivision 2, by providing the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. The commissioner shall assess a penalty to the employer of \$2,000 payable to the assigned risk safety account, if the information is not reported or is falsely reported.

Neither the state nor any governmental subdivision of the state shall enter into any contract for the doing of any public work before receiving from all other contracting parties acceptable evidence of compliance with the workers' compensation insurance coverage requirement of section 176.181, subdivision 2.

This section shall not be construed to create any liability on the part of the state or any governmental subdivision to pay workers' compensation benefits or to indemnify the special compensation fund, an employer, or insurer who pays workers' compensation benefits.

HIST: 1981 c 346 s 94; 1983 c 290 s 114; 1987 c 332 c 332 s 47; 1992 c 510 art 3 s 19;
1995 c 231 art 2 s 72

Lexington City Code
Chapter 6 – Other Business Regulation and Licensing

SECTION 6.40. GENERAL CONTRACTORS.

Subd. 1. Contractors. It is deemed to be in the best interest of the residents of the City of Lexington that any work involving the remodeling, alteration or construction of any building; or the installation of any appliances or service facilities in any building shall be done only by individuals, firms or corporations that have demonstrated and submitted evidence of their competency to perform such work in accordance with applications of the building code adopted by the City of Lexington.

Subd. 2. City Licensing. The permits which the zoning officer is authorized to issue under the code of the City of Lexington shall be issued only to individuals, firms, or corporations holding a license by the City for work to be performed under the permit, except as hereinafter noted.

Subd. 3. Licensing Approval. Application for license shall be made to the zoning officer and such license shall be granted upon proof of the applicant's qualifications therefore, their willingness to comply with the provisions of the code, the filing of certificates evidencing the holding of public liability insurance in the limits of \$100,000.00 per person and \$300,000.00 per accident for bodily injury and \$100,000.00 for property damages and certificates of workman's compensation insurance as required by law. Any person aggrieved by the zoning officer's refusal to issue a license may appeal the zoning officer's decision to the City Council, which shall then review the zoning officer's decision and either affirm or reverse said decision.

Subd. 4. License Fees. The annual license fee and expiration date shall be as provided in Chapter 6.04 of the Code, except that no license shall be required for:

- A. Plumbing work that entails the installation within a building of the pipes, fittings, and fixtures that carry water and waste;
- B. Electrical construction and installation;
- C. Water conditioning servicing and installation;
- D. Water supply installation and construction (well drillers) provided that the applicant for any of these licenses presents for filing a copy of his license issued by the appropriate State of Minnesota regulatory board.

Subd. 5. Requirements. Licenses shall be obtained by every person engaging in the following businesses or work in accordance with the applicable section of the code of the City of Lexington

- A. General contractors in the business of building construction. Exempted from this general contractor licensing requirement shall be any individual who applies to the City for a permit to build a home to be occupied by himself. However, if the same individual makes another application to build another home to be occupied by himself within two (2)

years from the date of the first building permit application, a general contracting license shall then be required for any structure building within the two (2) year period.

- B. Heating, ventilation and refrigeration;
- C. Water supply system installation and construction;
- D. Sewer and water connections between street connection and property line;
- E. Plumbing, including the installation of cesspool, septic tank, drain fields, connections to the municipal system, inside plumbing and the business of scavenging;
- F. Water supply system installation and construction;
- G. Excavations, including excavation for footings;
- H. Cement contractors and block layers. Nothing here shall be construed as preventing any such qualified licensee from performing the work by an employee under his/her supervision and control, or by contract with another person qualified to perform the same, provided the contractor is subject to the control of the licensee and the licensee is at all times responsible for the work performed.

Subd. 6. Work Performed By Property Owner. The owner of the property may perform work on property which he occupies, so long as the work when performed is in accordance with the code of the City, and for such purpose, a permit may be granted to such owner without the necessity of obtaining a license.

Subd. 7. Master License. Those persons who possess valid master licenses issued by the State of Minnesota shall not be required to obtain a license from the City; they shall, however, be required to file proof of the existence of a valid master's license together with proof of satisfactory workmen's compensation and liability insurance coverage.

Subd. 8. Public Service Corporations. Public service corporations shall not be required to obtain licenses for work upon, or in connection with their own property except as may be provided by other sections of the City Code.

Subd. 9. Manufacturers. Manufacturers shall not be required to obtain licenses for work incorporated within equipment as a part of manufacturing except as may be provided by other sections of the City Code.

Subd. 10 Liability. This section shall not be construed to affect the responsibility of any party owning, operating, controlling or installing the above described work for damages to persons or property caused by any defect therein nor shall the City of Lexington be held as assuming any such liability by reason of the licensing of persons, firms or corporations engaged in such work.